

## Admissions

Hartnell College is based on the semester system of Fall Semester (mid-August to mid-December), Spring Semester (mid-January to early June), and a six-week Summer Session (mid-June to late July). International students who are applying outside the United States are encouraged to send their application and supporting documents by the following dates:

Summer Semester: April 18, 2025

Fall Semester: May 30, 2025

Spring Session: November 1, 2025

*Students applying within the United States should submit their application documents at least four weeks before the beginning of the semester.*

**Please follow these steps to enroll into the Hartnell College International Student Program**

# How to Enroll as a Hartnell College International Student

## PRE-ARRIVAL

### STEP 1: APPLY TO HARTNELL COLLEGE

Complete and submit an International Admissions packet to the Admissions & Records Office by mail or email at: [IntlStud@hartnell.edu](mailto:IntlStud@hartnell.edu). Upon submission, we will review your documents to determine eligibility for admission. **Documents required to be included in admissions packet**

- INTERNATIONAL STUDENT APPLICATION. [https://www.hartnell.edu/students/admissions/isp/international\\_application\\_for\\_admission\\_final\\_24-07-01.pdf](https://www.hartnell.edu/students/admissions/isp/international_application_for_admission_final_24-07-01.pdf)
- An original score report from the Test of English as a Foreign Language (TOEFL). Hartnell College requires a minimum score of:
  - 460 on the paper-based test
  - 140 on the computer-based test
  - 48 on the internet based test.Scores below minimum will not be considered for admissions.
- Original transcripts from high school and/or college(s), including any schools in the United States that you may have attended. *Please send an English translation.* (We cannot return original documents once they have been submitted)
- Financial statements indicating a minimum of no less than **\$29,000** US Dollars to financially support the first year at Hartnell College.

### STEP 2 : SEVIS DOCUMENTS AND FEES

Once you are accepted to Hartnell College, the International Student Advisor will send you a document called an I-20. The I-20 is a paper record of your information in the Student and Exchange Visitor Information System (SEVIS) database. Please check the I-20 against your passport information to make sure that your name and date of birth are correctly listed and spelled. Contact the International Student Advisor immediately if there are any errors.

A SEVIS I-901 fee is required for all students filing for an F-1 visa. For more information and payment options, please follow this link. <http://www.ice.gov/sevis/i901/faq.htm>

### STEP 3 : F-1 VISA

After paying the I-901 fee, you are eligible to apply for an F-1 Visa to enter the United States and begin your education at Hartnell College. Contact the American Embassy or consulate in your country to begin the application process.

## PLANNING ARRIVAL

### STEP 4 : HOUSING

International Students are responsible for making their own housing arrangements. The International Student Advisor can provide you with resources to search for safe affordable housing near campus.

## STEP 5 : TRAVEL ARRANGEMENTS

When receiving your I-20 the International Student Advisor will also send you information on a mandatory orientation scheduled before the start of the semester. Please plan your arrival accordingly; you have 30 days to enter the United States before your official program start date (first day of your first semester).

Travel Tip: it is always a good idea to carry your original documents (passport, visa, I-20) at all times. Do not put them in your luggage. It is also a good idea to make copies of these documents and leave a copy with your family before you leave for United States.

## ARRIVING TO THE UNITED STATES

### STEP 6: ORIENTATION

At the orientation the International Student Advisor will provide you with very useful information that will help you during your studies at Hartnell College. An introduction to the college experience, the advisor will provide a better understanding to the campus and community resources. An additional component to the orientation is the assessment test. The assessment test is mandatory for all Hartnell students. The test helps students enter English and Math curriculum at an appropriate level and aids counselors in academic advice.

### STEP 7: DEVELOP AN EDUCATIONAL PLAN WITH A COUNSELOR

All International students must have an educational plan on file with the International Student Advisor. Students should schedule an appointment to meet with a counselor to discuss academic goals and develop an Educational Plan. Call (831) 755-6820 to schedule an appointment.

Changes to the educational plan will not be allowed without prior approval from the International Student Advisor. Please contact the advisor to schedule an appointment to discuss any changes to your current class schedule, educational plan, and/or program of study. Deviating from your educational plan can jeopardize your F-1 status and can result in dismissal and deportation.

### STEP 8: REGISTER

Register using PAWS for Students at [www.hartnell.edu](http://www.hartnell.edu) Assistance is available please contact the Admissions and Records Office at (831) 755-6711 for information.

### STEP 9: PAY FEES

Pay all registration fees online by the due dates to avoid being dropped for non-payment. The payment deadline schedule is available at [www.hartnell.edu](http://www.hartnell.edu).

VISA, MasterCard, American Express, Discover Cards, personal and traveler's checks are accepted.

### STEP 10: HARTNELL COLLEGE CATCARD

The Hartnell College CatCard is the official identification for all Hartnell College students. Please visit the Student Center with proof of payment of enrollment fees to obtain your card.