



**HARTNELLCOLLEGE**

**Department of Human  
Resources**

MAILING ADDRESS  
411 Central Ave,  
Salinas, CA 93901

LOCATED  
411 Central Avenue  
Building D, Room 108  
Salinas, CA 93901  
831-755-6706

## **Multi-District Part-Time Faculty Insurance Premium Reimbursement**

### **Frequently Asked Questions**

- 1. Who is eligible to participate in this program? Anyone who meets each of the following four criteria.**
  - a. Member must have individually purchased a health care plan (i.e. through Covered California, not through a group medical plan through an employer);
  - b. Member must have teaching assignments at two or more California Community College Districts that in total equal or exceed 40% FTE (6 units or more per semester) of the cumulative equivalent of a full-time FTE assignment (15 units);
  - c. Member does not have a teaching assignment equal to or greater than 40% of a full-time assignment at a single California Community College Districts that offers part-time faculty benefits.
  - d. Member is not receiving health insurance from any employer for the semester.
  
- 2. When months do I get reimbursement?**
  - a. Spring Semesters – February – July
  - b. Fall Semesters – August – January
  
- 3. If I have benefits through Hartnell College or another employer, am I eligible to participate?**
  - a. No.
  
- 4. How do I enroll in the HRA?**
  - a. You will receive a Welcome Packet from Keenan & Associates from [ICHRA@Keenan.com](mailto:ICHRA@Keenan.com) with instructions.
  
- 5. When should I expect my Welcome Packet from Keenan & Associates?**
  - a. Within one month of close of the application deadline
  
- 6. When will I receive my reimbursement?**
  - a. The first reimbursement for each semester will be disbursed within one month of the close of the application deadline –
  - b. All subsequent reimbursements will be disbursed within 7-10 days of submission of premium receipt
  
- 7. How do I send future receipts for premium payments?**
  - a. You will upload through the Keenan portal



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- 8. What happens if I miss the application deadline?**
  - a. You can enroll in the next semester
  
- 9. How far back may I submit my reimbursements requests for Spring 2024?**
  - a. You may submit for the month of your start date and on
  
- 10. Does the District provide reimbursement for Dental and Vision?**
  - a. No
  
- 11. I haven't purchased my own insurance but I'd like to. Where can I do that?**
  - a. Visit <https://www.coveredca.com/>
  
- 12. Can I enroll in the District medical plan?**
  - a. Yes, but only if you if you qualify for benefits in HCFA Article 21 I
  
- 13. If I haven't received my welcome packet, what should I do?**
  - a. Contact the Keenan TPA directly at 310-386-5923 or 310-363-5538
  
- 14. I haven't received my reimbursement for the past month, who do I contact?**
  - a. Contact the Keenan TPA directly at 310-386-5923 or 310-363-5538