

HARTNELL COMMUNITY COLLEGE DISTRICT

BP 5010 Admissions and Concurrent Enrollment

Reference Education Code Sections 52620, 52621, 76000, 76001, 76002, and 76038; Labor Code Section 3077; 34 Code of Federal Regulations Part 668.16 subdivision (p) (U.S. Department of Education regulations on the Integrity of Federal Student Financial Aid Programs under Title IV of the Higher Education Act of 1965, as amended); ACCJC Accreditation Standard 2

Admission

The District shall admit students who meet one of the following requirements and who are capable of profiting from the instruction offered:

- Any person over the age of 18 and possessing a high school diploma or its equivalent.
- Other persons who are over the age of 18 years and who, in the judgment of the **CEO Superintendent/President** or designee are capable of profiting from the instruction offered. Such persons shall be admitted as provisional students, and thereafter shall be required to comply with the District's rules and regulations regarding scholastic achievement and other standards to be met by provisional or probationary students as a condition to being readmitted in any succeeding semester.
- Persons who are apprentices as defined in Labor Code Section 3077.
- K-12 students as pursuant to AP 5011 Admission and Dual (Concurrent) Enrollment of High School and Other Young Students

The District may deny or place conditions on a student's enrollment upon a finding by the Board or designee that the applicant has been expelled within the preceding five years or is undergoing expulsion procedures in another California community college district, and that the applicant continues to present a danger to the physical safety of the students and employees of the District.

The District shall in its discretion, or as otherwise federally mandated, evaluate the validity of a student's high school completion. The **CEO Superintendent/President** shall establish procedures for evaluating the validity of a student's high school completion.

Admission of K-12 Students (Concurrent/Dual Enrollment)

~~K-12 students must complete an assessment to establish the ability to benefit from college instruction. Within the first two weeks of a regular semester and the first three days of a summer term or intersession, the faculty member of record will retain the right to determine whether the student's progress, participation and maturity are sufficient to continue or be dropped from the class.~~

Any student whose age or class level is equal to 7th grade or higher and is at least 13 years old is eligible to attend as a special part-time, special full-time, or special summer session student for advanced scholastic or vocational courses.

~~Any student whose age or class level is equal to grades 9-12 is eligible to attend as a special part-time student or full-time student for advanced scholastic or vocational courses.~~

Any student in an adult education program administered by a school district or noncredit program administered by a community college district that is pursuing a high school diploma or high school equivalency certificate, and receives the recommendation of the administrator of the student's adult school or noncredit program of attendance, is eligible to attend as a special part-time student.

~~A parent or guardian must complete a College Concurrent Enrollment Form requiring the signatures of the parent, school principal, Hartnell College Counselor, and District administrator(s).~~

The Superintendent/President shall establish procedures regarding ability to benefit and admission of high school and younger students.

Students in grades K-8~~6~~ are not eligible to attend any credit or non-credit course at Hartnell College, except for those courses specifically designed for students at that grade and age level (academic camps for young students, children's theater, etc.).

Denial of Requests for Admission

- If the Board denies a request for special full time or part time enrollment by a pupil who is identified as highly gifted, the board will record its findings and the reason for denying the request in writing within 60 days.
- The written recommendation and denial shall be issued at the next regularly scheduled board meeting that occurs at least 30 days after the pupil submits the request to the district.

The ~~CEO~~ Superintendent/President shall establish procedures regarding evaluation of requests for special full-time or part-time enrollment by a pupil who is identified as highly gifted.

Claims for State Apportionment for Concurrent Enrollment

Claims for state apportionment submitted by the district based on enrollment of high school pupils shall satisfy the criteria established by statute and any applicable regulations of the Board of Governors.

The ~~CEO~~ Superintendent/President or designee shall establish procedures regarding compliance with statutory and regulatory criteria for concurrent enrollment.

See Administrative Procedures 5010 and 5011

Approved by the Board of Trustees: 5/8/12; Revised: _____

Formerly BP 3035