



HARTNELL COLLEGE

Monthly Report to the Governing Board
Dr. Romero Jalomo, Vice President
Division of Student Affairs
Month of September

Vice President of Student Affairs

Romero Jalomo, Ph.D.

- Attended two dual enrollment meetings with representatives of MPUSD.
- Hosted two meetings of the VPAA screening committee.
- Attended the In-Service training for new faculty on September 11, 2019.
- Participated in the Bright Future Steering Partner meeting on September 20, 2019.
- Attended a dual enrollment meeting with representatives of SMCJUHS on September 27, 2019.
- Participated in several negotiations meetings with HCCD and HCFA representatives.

Student Success

Carla Johnson, Dean

- Visited Everett Alvarez High School and met with Counseling staff regarding FAFSA push, Steps to Success, and Salinas Valley Promise.
- Met with Salinas Unified High School District Career and Technical Education, Dual Enrollment, and Alisal Campus administration to discuss pathways to Hartnell programming.
- Gathered planning group and met with Advantage Design Inc. on the new online orientation content, was able to solidify new outline this month.
- Met with AB705 Counseling Communication lead to review the status of Youtube videos (student stories of encouragement) to go out to students in the coming couple of weeks. Data shows students drop by week 8, this is an attempt to make an impact on this number.
- Met with new University of California Santa Cruz GEARUP staff regarding south county partnership.

EOPS/CalWorks

Paul Casey, Director

- EOPS final number of students accepted for fall 2019 is 269 students. Over 603 application was processed for eligibility during the intake period.
- On Wednesday, September 11, 2019, EOPS held the first Workshop to assist

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students with better study skills and practices. Twenty-two students attended the workshop. Counselor, Nayeli Figueroa facilitated the Workshop covering skills such as: Learn Not to Procrastinate, Learn about Active Learning vs. Passive Learning, Time Management, and Utilizing other resources on campus.

- On Thursday, September 19, EOPS/CARE celebrated EOPS 50th anniversary and EOPS Student Appreciation Day. The event was fun and festive. Students enjoyed games, music, and food. Well over 200 students participated. We took the opportunity to remind students of their EOPS required counseling contacts, Workshops, priority registration date, and other services coming up.
- EOPS Workshop Wednesday was held on September 18, 2019. The topic was Financial Aid. The workshop helped prepare students for October 1, 2019, Financial Aid application process.

College Readiness

Laurencia Walker, Director

- College Readiness Director met with Salinas Union High School District Assistant Director of CTE on September 4, 2019, along with Deans Cowden and Johnson to discuss high school articulation of courses in CTE.
- College Readiness Director met with Director of DSPS on September 4, 2019 to discuss accommodations in the context of dual enrollment generally and to construct an email in response to a high school's inquiry about a specific student scenario.
- College Readiness Director met with Hartnell Director of Equity Programs, Bronwyn Moreno, on September 5, 2019 to develop a survey instrument for Salinas Valley Promise Summer Bridge participants. Once developed, the survey will be vetted by the Hartnell College Office of Institutional Research. Our collaboration is a product of our College Redesign sub-committee work.
- College Readiness was invited to present to dual enrollment students and parents on September 9, 2019 at North Monterey County's Back to School Night. Parents asked questions about the transferability of Hartnell coursework and were interested in learning more about the benefits of the Counseling-1: Student Success Seminar course. Students that attended expressed that they were enjoying their courses and wished they had more dual enrollment opportunities in earlier grades.
- College Readiness facilitated an educational field trip for an English 1Ax: Intensive College Composition and Reading dual enrollment class from Alisal High School on September 16, 2019. The class started at the nearby Alisal Campus for a Writers' Workshop on academic writing and to learn about the resources available to them at that Hartnell site. From there, the class came to the Main Campus library and learned how to conduct research,

proper MLA citation formatting, and academic integrity. The trip concluded with a campus tour that included obtaining their Hartnell College student ID cards. Students stated they were excited to go back to their campus and use the skills they had just acquired.

- College Readiness Director attended the California Coalition for Early and Middle Colleges Conference in Riverside, Ca on September 19-20, 2019. Sessions included successful models of dual enrollment implementation starting in the 9th grade, in the Career Technical Education context, as well as learning strategies to navigate the complexities regarding scheduling, faculty assignments, and professional development.

Department of Supportive Programs & Services (DSP&S)

Michelle Peters, Director

- DSPS held a team meeting, focusing on using the departmental student database, issuing student accommodation letters, SARS Drop Ins, Personal Care Attendant (PCA) practices for students who need to bring a PCA to participate in District activities.
- DSPS Director attended the Monterey County Committee for Employment of People with Disabilities meeting, in preparation of the upcoming awards ceremony.
- DSPS Director completed the 2018-19 annual report to the Chancellor's office in a timely manner.

Enrollment Services

Irene Haneta, Interim Director

- Census Headcount 9,179. 1% increase from last Fall.
- Enrollment count at census, 26,251. Almost 3% increase from last Fall.
- 58 additional sections being offered at census vs last Fall.
- Admissions Evaluators finalized Summer degrees and sent out diplomas
- Per auditors findings in the 321 Apprenticeship Report, corrections were made to the 2018-19 data and the report was regenerated and sent to the auditors. The new report agreed with the auditors data.
- In collaboration with the Financial Aid Lead, we are leading a series of on-going training for the Enrollment Services Specialist from Main, Alisal, and King City Campuses.

Financial Aid

Jessica Tovar, Director

- The Financial Aid Office has begun distributing information and applications for the Direct Loan Program for the new 2019-2020 academic year.
- The hiring process for our vacant Enrollment Specialist position was unsuccessful. As a result the Financial Aid Department will be recruiting

- once more for the position.
- The Director of Financial Aid will begin the process of awarding Salinas Valley Promise Awards to second year students for the 2019-2020 academic year.
 - The Financial Aid Director, MiCasa, IT and the College Pathway team met to discuss the launch of the Salinas Valley Promise Program for the 2020-2021 academic year. The group is working together to better serve our High School Seniors with information on the Program and to streamline the process for students to enroll in the program.
 - PELL Grant year to date total disbursed for 2019-2020: \$29,270,089 to a total of 1,436 students.
 - Scholarship awards year to date total disbursed for 2019-2020: \$120,000.00 to a total of 415 students.

High School Equivalency Program

Laura Zavala, Director

- HEP held its first Advisory Board meeting of the semester on September 4, 2019. Adult Educational partners, College Collaborators as well as HEP staff reviewed 2018-2019 data and provided input on HEP 2019-2020 objectives.
- On September 7, 2019, HEP held its Student Success Conference known as ARRE (Advance by Re-Engaging in Educational Routes). 41 students attended the conference. Workshops presented included: Career Interest Inventory/Exploration, test taking strategies, reading skills, technology resources and how to use them, financial literacy and stress management.
- On September 13, 2019, HEP held a HiSET Strategies for Success Workshop which was led by Adam Springwater, Senior Client Manager for Educational Testing Services. The workshop provided information on areas covered by the High School Equivalency test, HiSET, and classroom strategies to increase success. There were 19 Adult Education educators in attendance including South County (King City, Soledad, Gonzales), Hartnell College staff/faculty, and Monterey Peninsula Adult School staff.
- HEP Counselors continue to meet with HEP graduates in order to provide placement/academic advising. HEP is required to place 80% of High School Equivalency attainers before November 15, 2019 (Annual Performance Report submission deadline).

Office of Student Life

Augustine Nevarez, Director

- Patriot Day 9/11 Remembrance ceremony took place on Wednesday, September 11, 2019. ASHC President Samantha Saldana was the master of ceremony for this yearly event. Dr. Willard Lewallen provided opening remarks, and faculty and veteran Peter Calvert provided insightful remarks

- during this yearly event.
- In celebration of Hispanic Heritage Month, several events have taken place during September. A pictorial and flags of Latin American countries are on display in the Student Center.
 - On Monday, September 16, 2019, students and the campus community participated in the first event in celebration of the National with a traditional and festive celebration of Mexican Independence Day. Participants viewed the entire Mexican Independence Celebration that took place in Mexico City. In addition, everyone enjoyed a delicious pozole meal.
 - On Wednesday, September 25, 2019, student and campus community enjoyed a workshop titled *Las 3 Raíces* in the student center. Participants were introduced to Latin Music in The Americas at a hands-on workshop to explore Latin music including Son Jarocho, Afro-Cuban and Cumbia. In addition, everyone a delicious Pupusa meal was offered and lively music. In observation of Constitution Day and National Voter Registration Day, students were engaged in voter registration drives in the student center. In recognition of Campus Safety Awareness Month, students are participating in an online Campus SaVE Act for Students: Sexual Violence Awareness training. In addition, students and the campus community participated in an active shooter training provided by campus safety.
 - Two Pop-Up Pantries took place in September. 300 bags with groceries were given to students, including some bags delivered at the Alisal Campus and King City Center. In addition, the department pantries have begun providing students with food throughout the day.

Equity Programs

Bronwyn Moreno, Director

Mi CASA Program and Services for Undocumented Students

- Mi CASA hosted a "Transfer 101" workshop for Dreamers led by counselor Rosa Vidales on September 5, 2019. The purpose of the workshop was to demystify the transfer process for students who are beginning their college journey.
- A team of staff and undocumented student fellows participated in the Catalyst Convening in Long Beach, CA on September 12-13, 2019 to gain additional training and knowledge of best practices for serving undocumented students and families.
- Director of Equity Programs presented best practices for developing inclusive fellowships for undocumented students as part of a collaborative workshop on student engagement at the California Campus Catalyst Fund Convening on Friday, September 13, 2019.
- Counselor Daisy Nunez presented an emotional intelligence workshop for

Mi CASA participants to help them learn techniques for staying motivated and happy while managing stress and fear on September 18, 2019.

Salinas Valley Promise

- Equity Programs staff and lead Coordinator Chynna Obana organized and facilitated the first quarterly meeting for nearly 500 Salinas Valley Promise students on September 13-14, 2019. Students participated in professional development workshops facilitated by faculty mentors and guest presenters. The workshops included: Social Capital, Goal Setting, True Colors, and preparing for mentor/mentee relationship.
- In collaboration with Director Laurencia Walker, finalized the development of an instrument to begin to measure the outcomes of the summer programs collaboration, which is being used as a pilot for the College Redesign Entering Students intentional connections team.

Men's Institute for Leadership and Education (MILE) and Women's Education and Leadership Institute (WELI)

- Launched intensive mentor recruitment campaign for WELI and MILE Programs in preparation for the first quarterly mentor meeting to take place in October.
- The annual WELI forum took place on September 19, 2019 at Tehama Golf Club to support the WELI endowment fund.

SSS/TRiO Program

Manuel Bersamin, Director

- The TRIO Director is working with Career Center/Transfer Center Coordinator Counselor, Mercedes Del Real and with Director of Student Life, Augustine Nevarez to assist students with both private university application preparation as well as to motivate students to apply to the Jack Kent Cooke Undergraduate Transfer Scholarship application completion.
- The TRIO Director organized the first mixer for the 2019-2020 TRIO student cohort. The TRIO director is planning the fall parent Workshops for the parents of our 2019-2020 entering cohort at the Alisal Campus and the King City Campus.
- The TRIO Director attended the Umoja meeting on Thursday, August 29, 2019 to support the African and African American students who belong to the identified disproportionate impact (Student Equity Gap) groups at Hartnell College. It is vital to close the current student equity gap groups.