



HARTNELLCOLLEGE

Monthly Report to the Governing Board
Dr. Romero Jalomo, Vice President
Division of Student Affairs
Month of June

Vice President of Student Affairs

Romero Jalomo, Ph.D.

- Participated in a planning meeting for the new Hartnell College Leadership Institute on June 5, 2019.
- Attended the Second Annual Hispanic Serving Institution Leadership Forum on June 14, 2019.
- Participated in a video production for Hartnell College fall enrollment on June 14, 2019.
- Hosted a tour of the main and Alisal campus for a superintendent/president finalist on June 20, 2019.
- Participated in a dual enrollment planning meeting with representatives from San Benito High School on June 25, 2019.

Enrollment Services

Mary Dominguez, Dean

ADMISSIONS & RECORDS

- We continue to assist students in registering in Summer 2019 and Fall 2019 courses (2 semesters).
- We finalized Spring 2019 grades on May 30, 2019 with approximately 100 students who were issued a report delayed (RD) grade until the grade is received from the instructor.
- We finalized Spring 2019 grades on June 3, 2019 with approximately 92 students who were issued a report delayed (RD) grade until the grade is received from the instructor.
- We supported the work of the outside Auditors in providing and reviewing student enrollment and FTES data for the 2018-2019 year.

VETERANS

- The Veterans Certifying Official worked with representatives from CalVet in submitting the VA Compliance Survey on June 12, 2019.

Growing Leaders Opportunity. Engagement. Achievement.

Student Success

Carla Johnson, Dean

- Attended HEP Graduation on Saturday, June 1, 2019.
- Attended meeting to discuss the use of Starfish software; currently only viable through June 2020. Group (IT, ESP, COU faculty, Academic Support) agreed this is not the best use of funds given its limited capabilities. We will look for another platform for early alert come 2020.
- Met with CORE IT meeting re: Ed Planner Self-Serve.
- Took Principals/HS counselors of partner schools to lunch to discuss Panther Prep debrief as well as 19/20 Steps to Success facilitation.

Categorical Programs

Paul Casey, Director

- CalWORKs staff met with Monterey County Social Service team to discuss Extended Subsidized Employment and Goodwill to provide program logistics including what is going to be required from Hartnell, the orientation process for the customers and also figuring out when and where the orientations will be held.
- Program Assistant 1, Sarah Canter attended the Monterey County Social Service provide information about Hartnell College and CalWORKs educational opportunities.
- EOPS Lending Library is in full force on the first day of summer classes. Many students are taking advantage of textbooks from the lending library to assist in reducing cost.
- In the reporting week, EOPS received a total of 312 new student applications. Program staff are diligently processing applications to determine eligibility by check low-income status, units, enrolled full-time, educationally disadvantaged (taken remedial courses)

College Readiness

Laurencia Walker, Director

- College Readiness Director met with the External Evaluators of our HSI-Cultivamos grant on June 3, 2019 to discuss progress on grant goals and objectives in order for them to provide a formative assessment. The discussion was very productive and informative for all parties involved.
- College Readiness Director participated in the Umoja Summer Learning Institute on June 10-14, 2019. During the Learning Institute we were able to connect with other Umoja programs across CCC system to learn the principles of Umoja, share best practices, as well as the ways in which

- Umoja aligns with the statewide Guided Pathways model.
- College Readiness supported an educational field trip on June 13, 2019 for Juniors and Seniors at Salinas High School that were part of a summer math program.
 - College Readiness Director participated in the Parent Advisory/Curriculum Committee hosted by the Center for Community Advocacy (CCA) on June 18, 2019. Hartnell College is providing support and informational content for a "college knowledge" curriculum being developed by CCA to implement using their community organizing/promotores model.
 - College Readiness along with Vice President's Jalomo and Lolland and CTE Dean Cowden and Associate Dean Albert all met with San Benito High School on June 25, 2019 to discuss Dual Enrollment offerings for Fall 2019. An MOU was established between Hartnell CCD and Gavilan CCD to enable us to offer Dual Enrollment courses that are currently not offered by Gavilan in order to support student achievement in the area of CTE.

Department of Supportive Programs & Services (DSP&S)

Michelle Peters, Director

- DSPS held the DSPS Advisory Committee meeting, in collaboration with MPC's DSPS, following tradition.
- DSPS Director met with auditors regarding their review of DSPS program information.
- DSPS Director, in collaboration with the Director of Adult & Continuing Education went to the Monterey County Jail to meet with administrators in conjunction with offering LSK courses to inmates during Summer 2019, as part of a pilot program.
- DSPS Director met with the Director of Special Programs to formalize a process relating to students with disabilities participating in the Salinas Valley Promise.
- DSPS Director participated in a DSPS Town Hall Meeting hosted by the Chancellor's office regarding the new funding formula.

Financial Aid

Jessica Tovar, Director

- The Financial Aid Office is in conversation with the Academic Standards Committee to try and pilot combining the process of Academic Standards and Satisfactory Academic Progress. We hope that combining both processes would increase student academic success.
- The Financial Aid Department worked in conjunction with the Department of Special Program and the IT department to streamline the awarding process for Salinas Valley Promise.

- The Financial Aid Office has begun developing and setting up the Direct Loan Program to begin Fall 2019.
- The Director of Financial Aid alongside the Dean of Enrollment Services met with the Associate VP of Human Resources for possible restructure of the Financial Aid Department to help better service our student population as well as provide staff promotions within the department.
- The Financial Aid Department will be hosting a High School Counselor Cal Grant Workshop offered by the CA Student Aid Commission this coming Fall 2019 term. Registration for the event began this week.
- We disbursed \$66,796.00 in Pell Grant awards to 35 Pell Grant students for Fall 2018 and Spring 2019 on May 21, 2019. Pell Grant year to date total disbursed for 2018-2019: \$10,145,882.23.
- We disbursed \$99,606.00 in Student Success Completion awards to 87 students Fall 2018 and Spring 2019 on May 21, 2019. Student Success Completion Grant year to date total disbursed for 2018-2019: \$1,176,970.

High School Equivalency Program

Laura Zavala, Director

- HEP held its 2018-2019 recognition ceremony on June 1, 2019. 55 students and their families participated. Vice President of the Board of Trustees, Pat Donohue, Trustee Irma Lopez and Dr. Lewallen attended the ceremony.
- HEP Director and staff met with Loaves, Fishes and Computers Director and new manager to explore new opportunities to collaborate.
- HEP Director attended the Center for Community Advocacy meeting to present to their Promotores on the services provided by the HEP program.
- On June 14, 2019, HEP Director attended the 2nd Hispanic Serving Institutions Forum which provided attendees with an opportunity to discuss services and access of STEM pathways for our Latino/Hispanic students.
- On Friday, June 21, 2019, HEP Director volunteered in the Community Citizenship Workshop and pre-screening where we provided information to community members wishing to obtain their naturalization.
- HEP has reached 77 graduated students. This represents a 90.6% graduation rate.

Office of Student Life

Augustine Nevarez, Director

- Over 180 students were approved for a \$100 book voucher for the summer semester.
- Supported the citizenship informational session and naturalization pre-screening workshop.
- Over 100 calculators were donated to the library as the ASHC calculator program was discontinued to align with the free calculator rental program

- operating at the library.
- OSL Staff attended the annual Professional Development Conference for CCCSAA organization.

Special Programs

Bronwyn Moreno, Director

- Reorganized and relocated the Mi CASA textbook lending library to the Hartnell College library for cataloging and lending efficiency.
- The Office of Equity Programs and Mi CASA Student Center were relocated to the B building (Student Services) to provide improved access for students and allow for renovations to the D Building. The equity programs team coordinated with facilities and IT to pack, move, and set up the new workspace.
- Presented recommendations to the Executive Cabinet regarding increasing inclusivity and support for LGBTQIA+ students, faculty, and staff.
- Finalized grant agreement with the Chancellor's Office to obtain support for currently and formerly incarcerated students beginning in Fall 2019.
- Conducted classroom presentations to inform current and prospective students of Equity Programs and services.

Salinas Valley Promise

- Continued to collaborate with IT, financial aid, and admissions and records to review student data and confirm eligibility of Salinas Valley promise students. Approximately 700 students have indicated their intent to participate in the Salinas Valley Promise program.
- Salinas Valley Promise coordinator Chynna Obana conducted individual meetings with other summer programs leads to finalize collaboration plans for implementation of the Salinas Valley Promise summer leadership institute.
- Office of equity programs team members participated in and supported Trio SSS team building exercises for the 2019 Trio SSS summer orientation.

MI CASA

- Office of Equity Programs relocated to Student Services building and continued to set up technology and furniture needs for the new space.
- On June 12, 2019, Mi CASA hosted a free drop in immigration legal services clinic at the King City Center.
- Mi CASA hosted a training facilitated by UFW Foundation for volunteers to pre-screen clients for citizenship.
- On Friday, June 21, 2019, Mi CASA hosted a citizenship informational session and naturalization pre-screening workshop on Friday, June 21, 2019 at the Hartnell College main campus for students and families in the Hartnell community.

- Participated in a planning session with partners from the Salinas Valley Adult Education Consortium to discuss pathways to California residency for tuition purposes for current and prospective students who are undocumented.

TRiO Program

Manuel Bersamin, Director

- On June 18, 2019, SSS/TRIO director participated in the Parent Advisory Curriculum Committee where the group discussed key elements of the planned curriculum.
- On June 17, 2019, the SSS/TRIO director assisted with Upward Bound teambuilding.
- On June 14, 2019, the SSS/TRIO Program concluded the first day SSS orientation for the incoming 80 students making up the 2019-2020 cohort.
- On June 14, 2019, the SSS/TRIO director was interviewed by Channel 67 Univision about the SSS/TRIO five day orientation and how the orientation assists the 84 new low income and first generation students to have a very strong bridge experience from their recent high school graduation and into Hartnell College. The 84 students come from all 10 feeder high schools from Castroville to King City. The goal is to have half the cohort come from Castroville to Gonzales and the other half is to come from Soledad to San Lucas/San Ardo/Bradley (King City).

Upward Bound

Cesar Velazquez, Director

- Upward Bound staff completed our summer training in preparation for our students. We trained 10 peer mentors in a variety of topics. Staff were able to review workshops on establishing healthy boundaries, SAT/ACT Prep, QPR Training, Safe Zone Training, Tutoring techniques, team building training, First Aid/CPR/AED and the role of a mentor.
- Upward Bound staff welcomed 81 students from Alisal, Everett Alvarez and North Salinas High School. Students enrolled in English 1A, Ethnic Studies and Astronomy.
- Upward Bound students participated in a SAT/ACT prep workshop provided by SmartTutors. Sixty-eight student attended the workshop on Friday, June 21, 2019. The workshop consisted of a review of both tests and strategies to improve their scores. The five-hour workshop allowed students to strategize how they will take the test and get goals depending on their school of choice.