



HARTNELLCOLLEGE

**Student Affairs Council  
Minutes  
April 25, 2019, 3-5pm  
E-112**

**MEMBERS**

Name	Representing	Present	Absent
Romero Jalomo, Co-Chair	Administration	X	
Tony Anderson, Co-Chair	Faculty/Academic Senate Designee	X	
Shannon Bliss	Administration		X
Dave Phillips	Administration		X
Mary Dominguez	Administration	X	
Kristen Arps	Administration		X
Cecilia Vazquez	C.S.E.A.	X	
Nathaniel McGriff	C.S.E.A.		X
Vacant	L-39		X
Diane Harley	Faculty	X	
Hortencia Jimenez	Faculty	X	
Carol Kimbrough	Part-time Faculty	X	
Nancy Reyes	Faculty	X	
Alessandra Filiti	ASHC		X
Valerie Becerra	ASHC		X

**Others**

Name	Title or Representing	Present	Absent
Matt Trengove		X	
Ana Gonzalez		X	
Michelle Peters		X	

**CALL TO ORDER & INTRODUCTIONS**

Tony Anderson

Dr. Jalomo and Mr. Anderson reviewed the member list and thanked the members for their contributions to the council.

**ACTION ITEMS**

1. Consider Approval of Minutes of March 28, 2019 Tony Anderson  
Motion to approve, (Kimbrough), seconded (Harley), approved unanimously.

**INFORMATION/DISCUSSION/PRESENTATIONS**

1. "Why Students Don't Fill Out the FAFSA" Mary Dominguez  
Ms. Dominguez reviewed the article located on the council website.

**Hartnell College Vision Statement:** Hartnell College students will be prepared to contribute as leaders to the intellectual, social, cultural, and economic vitality of our communities and the world.

**Hartnell College Mission Statement:** Focusing on the education and workforce development needs of communities in the Salinas Valley, Hartnell College strengthens communities by providing opportunities for students to reach career and/or academic goals (associate degrees, certificates of achievement, transfer to four-year institutions) in an environment committed to student learning, achievement and success.

2. Review of Council Evaluation Survey Results Romero Jalomo  
The members reviewed the survey results regarding council effectiveness. The results are available for review on the council website. There was an overall positive response. There was a suggestion to provide supporting materials at least two days in advance. Dr. Jalomo clarified that at times presenters are revising their presentations and that is what delays the supportive materials from being posted. One responded stated they felt different opinions and values were not respected. There was no additional comment on the survey to clarify. Ms. Reyes suggested an incentive, stipend, or meal voucher for students who participate.

Strengths: The strengths that the council identified were that the council discussions were relevant to the agenda items, meetings were conducted in a constructive, timely, and efficient manner, follow-up action items and persons responsible were clearly articulated, council co-chairs were effective in managing meetings, training related to governance activities and participation was effective, council members had appropriate information to make informed recommendations, discussion and recommendations were data driven and supported by evidence,

Improvements: Encourage more student participation and continued participation from other campuses. Provide materials at least two days in advance, when possible.

3. Student Parent Survey – Qualitative Results Matt Trengove  
Dr. Trengrove shared the qualitative data regarding the Student Parent Survey that was shared by Dr. Jimenez at the last council meeting. The summary of results is on the council website for review. Dr. Jimenez stated aligning our spring break with the elementary schools would be beneficial for student parents who miss class due to lack of childcare when their kids are on spring break. Dr. Jalomo stated the academic calendar Please contact Dr. Jimenez at [hjimenez@hartnell.edu](mailto:hjimenez@hartnell.edu) or Dr. Trengove at [mtrengove@hartnell.edu](mailto:mtrengove@hartnell.edu), if you have any questions.

4. Student Affairs Prioritized Budget Requests, 2019 Romero Jalomo  
The council reviewed the budget requests from the Student Affairs Division. The spreadsheet is located on the council website for review. It details out the priorities requested by the division. No questions or recommendations were given.

5. Inmate Education Presentation Ana Gonzalez  
Ms. Gonzalez shared her presentation on inmate education with the council. The presentation is located on the council website for review.

Please contact Ms. Gonzalez at [agonzalez@hartnell.edu](mailto:agonzalez@hartnell.edu), if you have any questions.

6. Service Animals Proposal Michelle Peters  
Ms. Peters shared the Service Animals Proposal with the council. She also reviewed the current Board Policy and Administrative Procedure pertaining to service animals. The documents are located on the council website for review. There have been several issues on campus regarding service animals and their owners not cleaning up after them. Animals are

also being disruptive in class. The document titled, "Service Animal Types" has several amendments to the Board Policy. The second document, "Service Animal Process" assists in the process of understanding if the animal constitutes as a service animal. Ms. Peters encourages students with service animals be directed to DSPS. Many of these students may qualify for additional accommodation services.

Please contact mpeters@hartnell.edu, if you have any questions.

7. Excused Withdrawal Grade Petition Mary Dominguez  
Ms. Dominguez shared the Excused Withdrawal (EW) Grade Petition form with the council. Students must withdrawal before the withdrawal deadline. The student then has up to one year to submit the EW grade petition form to change their "W" to "EW".
8. Review 2019-20 Council Meeting Dates Tony Anderson  
The meeting dates were shared with the council. There were no questions or concerns regarding the dates.
9. April Student Affairs Monthly Report Romero Jalomo  
Please review the report to be updated on the activities for the month.

#### OTHER ITEMS/BRIEF ANNOUNCEMENTS

1. Spring Ceramic Sale, April 30-May 1, 10am-4pm, Student Center
2. Panther Prep King City, Friday, May 3
3. Panther Prep Main Campus, Saturday, May 4
4. Governing Board Meeting, Tuesday, May 7, 6-8pm, Steinbeck Hall
5. Commencement, Friday, May 24, 5:30pm, Rabobank Stadium

#### NEXT MEETING(S)

- August 22, 2019
- September 26, 2019
- October 24, 2019
- November 21, 2019
- January 23, 2020
- February 27, 2020
- March 26, 2020
- April 23, 2020

#### ADJOURNMENT

Tony Anderson |