Governance Coordination Group

Membership

Purpose & Responsibilities

Governance Coordination Group

- Approx. 4-12 members
- At least one tri-lead from each council who attends group meetings, submits and speaks to council reports, and reports back to other leads in his or her council
- As with each of the councils, support staff is assigned to this group

Governance Coordination Group

Membership

Purpose & Responsibilities

Governance Coordination Group

Purpose:
Keeps the Governance System Organized & Focused on Strategic Governance Agenda

Coordinates & provides oversight for the work of councils to remain focused on shared student-centered goals, to optimize efficiency, to avoid redundancies, and to ensure clear communication between the councils and to the College

SAMPLE RESPONSIBILITIES

- Conducts Spring retreat to choose strategic governance agenda for the next academic year
- Manages the strategic governance agenda
- Coordinates overall flow of agenda items within the governance system
- Tracks, summarizes, and communicates the actions of all councils
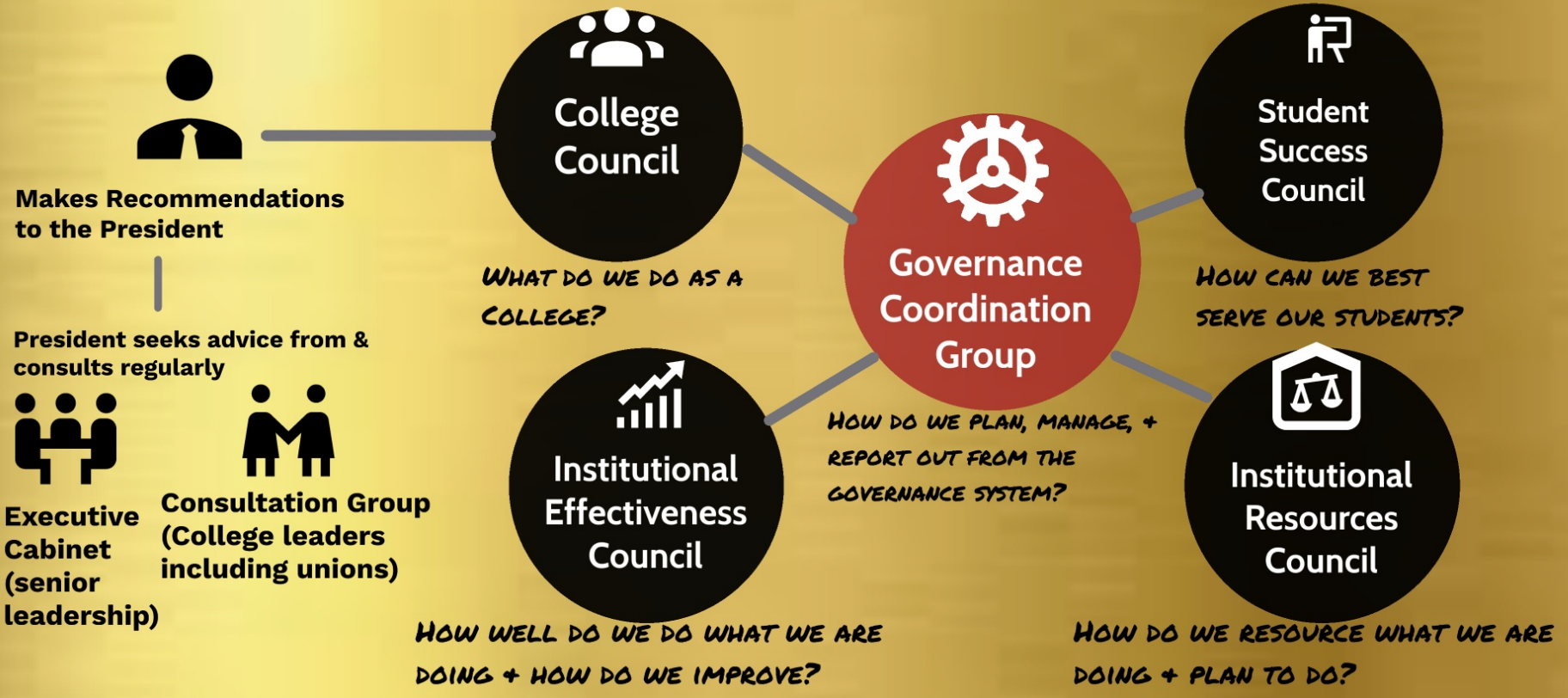
Governance Coordination Group

Membership

Purpose & Responsibilities

Participatory Governance Structure Starting Fall 2022

HARTNELL COLLEGE

Shared purpose & appointments from Academic Senate 10 + 1 · Staff Senate · ASHC

Makes Recommendations to the President

President seeks advice from & consults regularly

Executive Cabinet (senior leadership)

Consultation Group (College leaders including unions)

College Council — WHAT DO WE DO AS A COLLEGE?

Governance Coordination Group — HOW DO WE PLAN, MANAGE, & REPORT OUT FROM THE GOVERNANCE SYSTEM?

Student Success Council — HOW CAN WE BEST SERVE OUR STUDENTS?

Institutional Effectiveness Council — HOW WELL DO WE DO WHAT WE ARE DOING & HOW DO WE IMPROVE?

Institutional Resources Council — HOW DO WE RESOURCE WHAT WE ARE DOING & PLAN TO DO?

College Council

Purpose:
Reviews & Makes Recommendations to the President about Institutional Purpose, Policy, and Procedures

Approves institutional level documents that ultimately must be ratified by the governing board otherwise presented to the board by the superintendent/ president.
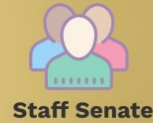
SAMPLE RESPONSIBILITIES

- **Review and revise the College's Mission, Vision, and Values**
- **Review and make recommendations regarding board policy**
- **Review & make recommendations on administrative procedures**
- **Recommend institutional level plans that require ratification by the board**

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Institutional Effectiveness Council

Purpose:
Assesses How Well the College Is Doing on Institutional Level Matters & Recommends How to Make Improvements

Establishes and maintains focus on strategic and student centered goals within the context of continuous improvement and data-informed decision making
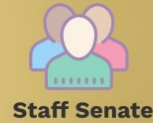
SAMPLE RESPONSIBILITIES

- Discuss models and trends in higher education
- Establish institutional level goals and targets
- Review outcomes to gauge progress on institutional goals
- Establish and review processes for data-informed decision making & continuous improvement throughout the College

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HARTNELL COLLEGE

Institutional Resources Council

Purpose: Leverages Resources to Maximize Student Success

Prioritizes resources from various funding sources and invests in strategic and student centered goals
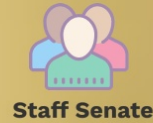
SAMPLE RESPONSIBILITIES

- Review and recommend institutional level grant opportunities, technology acquisition decisions, and facilities plans
- Review and recommend the overall set of PPA budget requests
- Review hiring protocol and employee on-boarding, recognition, and retention
- Ensure work flow efficiency to enhance organizational effectiveness
- Ensure equitable resources at all campuses and centers

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Student Success Council

Purpose:
Focuses on Ensuring Student Success & Closing Student Equity Gaps

Coordinates and aligns collaborative work at the College to improve student success and equity

SAMPLE RESPONSIBILITIES

- **Reviews overall alignment between and among academic programs, meta-majors, student services, and grant-funded initiatives**
- **Reviews & recommends equitable access to student services across all campuses, centers, and hybrid/online offerings**
- **Reviews Institutional learning outcomes**
- **Gives voice to the student experience at Hartnell**

A closer look at some final details

DETAILS ABOUT THE FOUR COUNCILS

- The councils will be organized using the accreditation standards as a framework

- In order to promote equity in the governance system on all campuses, all council meetings will be structured to allow for remote participation and guests

- Each council will put forth agendas focused on action items, not presentations

- Each council creates and/or discontinues committees and task forces under its purview as appropriate

- Each council will use a consensus decision making model with built-in contingencies to vote if a consensus cannot be reached
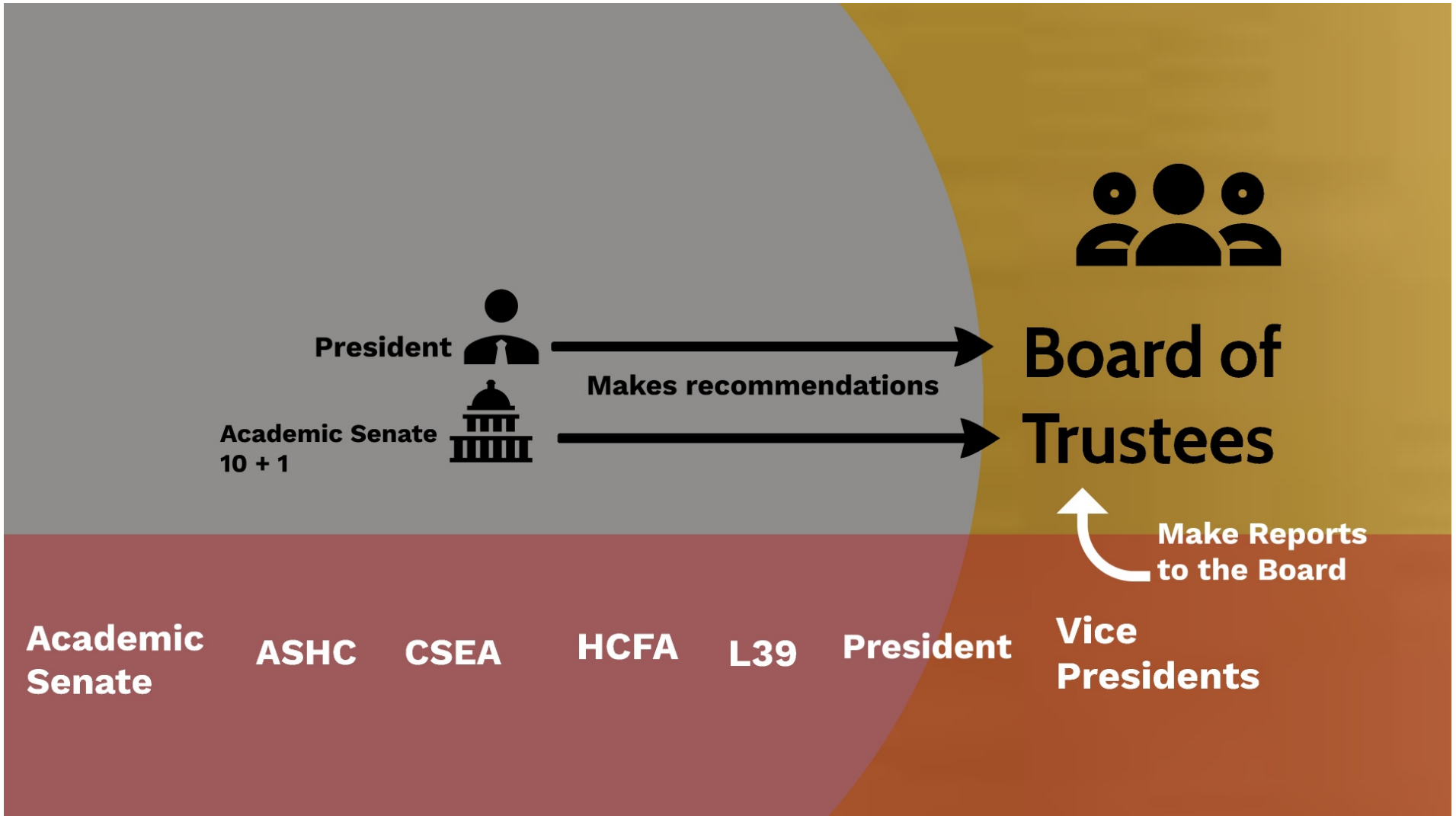
HARTNELL
COLLEGE

About Council Appointments

APPOINTMENTS

- Administrator, faculty, and staff tri-leads for each council
- Each council will have approximately the same number of members from each of the employee constituent groups and be appointed from these groups: Administrators, Academic Senate, Staff Senate
- Student members and co-leads appointed from ASHC as appropriate
- 2-year term except for designated permanent positions
- Ability for members of the same constituent group to share an appointment
- Ability to resign appointments early so that a new member can be appointed

HARTNELL
COLLEGE

One Last Item

President

Academic Senate
10 + 1

Makes recommendations

Board of Trustees

Make Reports to the Board

Academic Senate   **ASHC**   **CSEA**   **HCFA**   **L39**   **President**   **Vice Presidents**

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