



**HARTNELL COLLEGE**

**College Planning Council**

**Minutes**

**November 4, 2020, 3-5:00 p.m.**

**E-112/Via Zoom**

**MEMBERS**

| Name                      | Representing        | Present | Absent |
|---------------------------|---------------------|---------|--------|
| 1. Raul Rodríguez         | Administration      | X       |        |
| 2. Cheryl O'Donnell       | Academic Senate     | X       |        |
| 3. Al Muñoz               | Administration      |         | X      |
| 4. Romero Jalomo          | Administration      | X       |        |
| 5. Clint Cowden           | Administration      | X       |        |
| 6. Cathryn Wilkinson      | Administration      |         | X      |
| 7. Brian Lofman           | Administration      | X       |        |
| 8. Jackie Cruz            | Administration      |         | X      |
| 9. Mostafa Ghous          | Administration      | X       |        |
| 10. Herbert Cortez        | CSEA President      | X       |        |
| 11. Delia Edeza           | CSEA                | X       |        |
| 12. Fanny Salgado         | CSEA                | X       |        |
| 13. Belen Gonzalez        | CSEA                |         | X      |
| 14. Guy Hanna             | CSEA (Alternate)    | X       |        |
| 15. Christine Svendsen    | HCFA President      |         | X      |
| 16. Daniel Lopez          | Faculty             | X       |        |
| 17. Chris Moss            | Faculty             | X       |        |
| 18. Miguel-Angel Manrique | Faculty             |         | X      |
| 19. David Beymer          | Faculty             | X       |        |
| 20. Nancy Schur-Beymer    | Faculty             | X       |        |
| 21. Carol Kimbrough       | PT Faculty          | X       |        |
| 22. Christopher Verdin    | Associated Students |         | X      |
| 23. Dulce Mendez          | Associated Students |         | X      |
| 24. Vacant                | L-39                |         |        |

**GUESTS**

|                |  |
|----------------|--|
| David Techaira |  |
|                |  |
|                |  |

**CALLED TO ORDER**

The meeting called to order at 3:03 p.m.

**1. Approve November 4, 2020 Agenda** **Raul Rodriguez/Cheryl O'Donnell**  
MSC: Beymer/Kimbrough to approve agenda as presented.

**2. Approve October 21, 2020 Minutes (Action)** **Raul Rodriguez/Cheryl O'Donnell**  
MSC: Kimbrough/Beymer to approve minutes as presented.

**3. CPC Handbook Language Revision** **Raul Rodriguez**  
MSC: Kimbrough/Moss to revise CPC Handbook.  
The revised language includes bringing back BPs/APs to CPC for review and recommendation to Superintendent/President.

**4. Zoom Etiquette** **Cheryl O'Donnell**  
Cheryl spoke on her observations of meetings and the chat feature. She drafted a statement and shared it with the CPC. She asked the council for suggestions on where this document could live. Suggestions included: CPC website, and/or agenda. Statement will be sent to members for review, Cheryl asked to email her any suggestions/edits they'd like to change.

It was suggested that the statement be sent to the other councils for consistency. CPC will consider adopting the statement and sharing with other councils of its decision.

MSC: Kimbrough/Shur-Beymer to bring back item for vote.

**5. Winter Session Opportunity** **Raul Rodriguez**  
Dr. Rodriguez shared with the council that Jason Hough had brought up the opportunity to have a winter session; although it is a great idea cabinet discussed and agreed it would be too short of time to put together a plan properly. He shared his appreciation toward Jason on bringing this idea forward, and would like to see it happen in the future.

**6. Open Education Resources (OER)** **Lisa Storm**  
Lisa gave a presentation on Open Educational Resources (OER), which are materials for teacher or learning that are available at no cost and can be used, changed, or shared with others. This helps save students money. She discussed the California Ed Code mandates us to clearly mark courses that exclusively use digital course materials that are zero cost and or low-cost option for printed versions. This is something the college wants to start complying with and advertising to students enrolling in the course.

Lisa shared faculty survey results on who is using zero-cost textbooks, as well as, the savings to students in using zero-cost textbooks. Lisa encouraged zero-cost textbooks be incorporated more into the courses offered as it is the best thing for the students.

## **ADJOURNMENT**

Meeting adjourned at 4:05 p.m. Kimbrough

## **NEXT MEETINGS**

December 2, 2020