



**HARTNELLCOLLEGE**

**College Planning Council**

**Minutes**

**September 2, 2020, 3-5:00 p.m.**

**E-112/Via Zoom**

**MEMBERS**

	<b>Name</b>	<b>Representing</b>	<b>Present</b>	<b>Absent</b>
1.	Raul Rodríguez	Administration	X	
2.	Cheryl O'Donnell	Academic Senate	X	
3.	Linda Wilczewski	Administration		X
4.	Romero Jalomo	Administration	X	
5.	Clint Cowden	Administration	X	
6.	Cathryn Wilkinson	Administration	X	
7.	Brian Lofman	Administration	X	
8.	Jackie Cruz	Administration		X
9.	Mostafa Ghous	Administration	X	
10.	Herbert Cortez	CSEA President	X	
11.	Delia Edeza	CSEA	X	
12.	Fanny Salgado	CSEA	X	
13.	Belen Gonzalez	CSEA		X
14.	Guy Hanna	CSEA (Alternate)	X	
15.	Christine Svendsen	HCFA President	X	
16.	Daniel Lopez	Faculty	X	
17.	Vacant	Faculty		
18.	Vacant	Faculty		
19.	Vacant	Faculty		
20.	Vacant	Faculty		
21.	Vacant	PT Faculty		
22.	Vacant	L-39		
23.	Vacant	Associated Students		
24.	Vacant	Associated Students		

**GUESTS**


**CALLED TO ORDER**

The meeting called to order at 3:01 p.m.

**1. Approve September 2, 2020 Agenda** **Raul Rodriguez/Cheryl O'Donnell**

MSC: Daniel Lopez/Romero Jalomo to approve agenda as presented.

**2. Approve May 20, 2020 Minutes (Action)** **Raul Rodriguez/Cheryl O'Donnell**

MSC: Jalomo/Lopez approve minutes as presented.

**3. Review Charge/Purpose of the CPC (Discussion)** **Raul Rodriguez/Cheryl O'Donnell**

The Council reviewed its handbook and the responsibilities for College Planning Council.

Dr. Rodriguez suggested the accreditation council come up with a timeline to review mission/vision on a more frequent basis. Dr. Wilkinson will take the suggestion back to Accreditation Council.

**4. Revisions to College Handbook for Governance Committees** **Raul Rodriguez/Cheryl O'Donnell**

Dr. Lofman reminded the council that the college is currently undergoing through governance restructuring and suggested changes come once the restructuration is complete.

**5. AP 4021 (Discussion)** **Raul Rodriguez/Cheryl O'Donnell**

AP 4021 (Establishing, Revitalizing, or Discontinuing Academic Programs) was brought to CPC for discussion. AP 4021 has been brought back with revisions to include Academic Senate in the front end of the review/revitalization process. Additionally, upon non-agreement between Academic Affairs Council and Academic Senate, AP 4021 now contains language on forming a committee to examine data and make a recommendation.

**6. Chancellor's Office Call to Action (Discussion)** **Raul Rodriguez/Cheryl O'Donnell**

The Council reviewed the Chancellor's Office Call to Action. The State Chancellor asked all colleges to respond to all areas and formulate action items related to his call to action. Dr. Rodriguez mentioned these are very important items that not only need to be discussed as a whole, but go beyond discussion we as a college need to come up with tangible action to show we are trying to do make changes at the institution. Dr. Rodriguez encouraged the council and all employees to share their ideas. He also gave credit to the Student Affairs Committee for adapting a very tentative plan.

Cheryl O'Donnell commented on the memo coming out so close to the semester starting that faculty participation was not included. However, it was made clear this was the beginning of a draft and there would be many steps to occur that would involve more faculty.

The council discussed several methods that are in existence and suggestions on diversifying hiring and practicing equity. It was suggested on a central hub to coordinate our efforts together and bring about the action that needs to happen.

Dr. Rodriguez requested the wise council and collective decision from the CPC on moving forward. He encouraged healthy lengthy discussions, bringing everyone along in order to come up with a plan that is going to benefit our community.

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| <b>7. COVID-19 Return to Work Plan(Discussion)</b><br>(carry over for next meeting)   | <b>Raul Rodriguez/Cheryl O'Donnell</b> |
| <b>8. College Redesign (Discussion)</b><br>(carried over for next meeting)            | <b>Raul Rodriguez/Cheryl O'Donnell</b> |
| <b>9. Zoom Etiquette (Discussion)</b><br>(carried over for next meeting)              | <b>Raul Rodriguez/Cheryl O'Donnell</b> |
| <b>10. Budget Limitation Workbook (Discussion)</b><br>(carried over for next meeting) | <b>Linda Wilczewski</b>                |

**ADJOURNMENT**

Chris Svendsen commented on Brown Act violation by disabling chat feature, as it is an accessibility issue. Dr. Rodriguez asked to place the item on next meeting agenda.

Meeting adjourned at 4:57 p.m.

**NEXT MEETINGS**

- September 16, 2020
- October 7, 2020
- October 21, 2020
- November 4, 2020
- November 18, 2020
- December 2, 2020