



HARTNELL COLLEGE

**College Planning Council
Minutes**

September 15, 2021, 3-5:00 p.m.

<https://cccconfer.zoom.us/j/92814546379>

APPROVED 10/6/2021

MEMBERS

| Name | Representing | Present | Absent |
|---------------------------|---------------------|---------|--------|
| 1. Raul Rodríguez | Administration | X | |
| 2. Cheryl O'Donnell | Academic Senate | X | |
| 3. Steven Crow | Administration | X | |
| 4. Romero Jalomo | Administration | X | |
| 5. Clint Cowden | Administration | | X |
| 6. Cathryn Wilkinson | Administration | X | |
| 7. Brian Lofman | Administration | X | |
| 8. Jackie Cruz | Administration | X | |
| 9. Mostafa Ghous | Administration | X | |
| 10. Delia Edeza | CSEA President | X | |
| 11. Herbert Cortez | CSEA | X | |
| 12. Lisa Fischler | CSEA | | X |
| 13. Guy Hanna | CSEA | X | |
| 14. Christine Svendsen | HCFA President | X | |
| 15. Daniel Lopez | Faculty | X | |
| 16. Chris Moss | Faculty | X | |
| 17. Miguel-Angel Manrique | Faculty | X | |
| 18. David Beymer | Faculty | X | |
| 19. Nancy Schur-Beymer | Faculty | | X |
| 20. Carol Kimbrough | PT Faculty | X | |
| 21. Jane Hernandez | Associated Students | X | |
| 22. Vacant | Associated Students | | |
| 23. Vacant | L-39 | | |

1. CALL MEETING TO ORDER

Cheryl called the meeting to order at 3:04 p.m.

2. APPROVAL OF AGENDA

MSC: Beymer/Kimbrough

Approved the meeting agenda.

3. REVIEW OF COMMITTEE HANDBOOK

Cheryl O'Donnell provided a brief overview of the College Planning Council Handbook focusing on the Council responsibilities. Cheryl reminded folks that this would be the last year the Council would operate under this handbook because of the new governance structure. Also, she thought it would be a good idea to review the handbook in preparation of discussing agenda item 6.

4. GOVERNANCE REDESIGN TASK FORCE

Dr. Brian Lofman recalled that the College formed the Governance Redesign Task Force last year and that their work resulted in a new conceptual governance structure model. The conceptual model was vetted and approved by the Academic Senate and CPC last spring. The Task Force will continue to meet this year with the potential for new members and expanded membership. Their focus will be how to implement the new conceptual model and to ensure approval of the model with all of the details in place for implementation in Fall Semester 2022. The increased membership includes three faculty appointments. Dr. Hetty Yelland will serve as the Governance Redesign Coordinator, and Violeta Wenger will serve as the Governance Redesign Developer. A second developer position remains vacant. In addition, Dr. Rodriguez appointed confidential employees and administrators and CSEA has appointed one other member, too. Pending are the appointments from the Academic Senate. Meetings are set to begin next week.

There was some discussion about the number/structure of members for each of the councils in the new model. Daniel Lopez stated that the existing model allows many to get involved in governance and he asked whether the new model would allow the same number of individuals. Dr. Lofman responded that the Task Force would address council membership structure. Christine Svendsen stated that the new model lacks representation of unions and not having a seat at the table is a disservice. Daniel and Christine will send an email to Dr. Yelland with their concerns.

5. META MAJORS AND PROGRAM MAP PAGES

Dr. Brian Lofman announced that new web pages for Meta majors and program maps are complete and published on the College's website. The pages are devoted to information about the Meta majors, programs that go into the Meta majors and program mapping information so that students have information to help them plan their studies. Cheryl projected the landing page of Meta majors and moved through pages to demonstrate information provided to students. Herbert Cortez followed up on an operation question about staff/faculty training rollout for the new Meta Major website and content. Cheryl and Brian shared about the introduction of student success teams with the intention to lead the operational activities of the Meta Major initiative. A discussion ensued.

6. PLANNING FOR 2021-22 COUNCIL GOALS/FOCUS

Cheryl stated that she believes it is important for the CPC to discuss and consider goals and focus for the year. For example, does the CPC want to provide guidance to the Governance Redesign Task Force? She asked members to think about ideas and to bring back their ideas, if this is what the Council agrees to do. A suggestion is to look at things through an equity lens and to consider the recommendations of the President's Task Force on Race and Equity when complete. This item will return for further discussion.

7. COVID UPDATE

Dr. Rodriguez reported that the District continues to follow the County and State guidelines. There is

an issue with keeping PPE and sanitation materials in locations because they keep disappearing. Fortunately, the District has a large supply and maintenance is replenishing as soon as they learn about it. In addition, Dr. Rodriguez reported that the Board received its first reading of two policies regarding the vaccination mandate for students and employees. The Board will consider adoption at a subsequent meeting. Dr. Rodriguez explained that while the Board may adopt the policies, implementation would not occur until November 1st for students and after negotiating with collective bargaining groups for employees. It was suggested that a healthcare professional (nursing faculty) be involved in the development of the administrative procedures for the policies. Dr. Rodriguez stated that the impacts of COVID are moving quickly, so things could change. Meanwhile, the District makes a continued effort to keep everyone safe. A question arose about the tracking of vaccinations and Dr. Rodriguez responded that the District is looking at vendors to help. There was discussion about whether the District is following the pandemic response plan, and Dr. Rodriguez responded he believed so and would follow up with Daniel Scott. Also, it was noted that faculty need assistance with managing students who self-report they tested positive with COVID. The administration will check with Daniel Scott about the established protocol.

8. ADJOURNMENT

MSC: Beymer/Kimbrough

The meeting adjourned at 4:23 p.m.

NEXT MEETINGS

October 6, 2021

October 20, 2021

November 3, 2021

November 17, 2021

December 1, 2021

December 15, 2021