Timeline for AY 2021-22 Program Planning and Assessment (PPA)
Annual Integrated Planning & Budgeting Process

Dates shown are DEADLINES

Fall 2021

SEPTEMBER

9/11/21: **Programs/services/offices** submit PPA budget requests for activities to be undertaken in and positions to begin FY 2022-23.

9/14/21: **Governing board** approves the FY 2021-22 budget.

9/21/21: **Deans/Directors** submit prioritized budget requests for their area to the VP's office.

OCTOBER

10/01/21: **VPs** submit lists of prioritized requests for their division to the CBO

10/14/21: **VPs** hold discussion of prioritized budget requests with their respective governance council.

10/20/21: **CBO** holds discussion of prioritized budget requests for all divisions to College Planning Council for recommendation to Superintendent/President (S/P).

10/25/21: **Full-Time Faculty Hiring Committee** submits recommendations to VPAA/VPSA for full-time faculty positions to begin Fall 2022.

NOVEMBER

11/8/21: **S/P** communicates the list of approved budget requests, including requests for full-time faculty and staff positions, to the College.

DECEMBER

12/7/21: **Controller** releases funds from 2021-22 FY budget for approved budget requests.

Spring 2022

FEBRUARY

1/31/22: **IR Director** distributes academic and non-instructional PPA templates and budget request spreadsheets.

MARCH

3/24/22: **Programs/services/offices** submit assessment reports and draft budget requests for activities to be undertaken in and positions to begin FY 2023-24.

APRIL

4/07/22: **Deans/Directors** submit assessment reports to the VP's office.

4/28/22: **VPs** hold discussion of assessment reports with their respective governance council.

4/28/22: **VPs** submit assessment reports to IR Director.

MAY

5/04/22: **CBO** presents draft Tentative Budget for FY 2022-23 to College Planning Council for recommendation to S/P.

5/09/22: **IR Director** posts assessment reports to College web pages.

Approved College Planning Council xx/xx/xx