

# DRAFT



HARTNELL COLLEGE

**College Planning Council  
Minutes**

**December 15, 2021, 3-5 p.m.**

<https://cccconfer.zoom.us/j/92814546379>

## MEMBERS

Name	Representing	Present	Absent
1. Raul Rodríguez	Administration	X	
2. Cheryl O'Donnell	Academic Senate	X	
3. Steven Crow	Administration	X	
4. Romero Jalomo	Administration	X	
5. Clint Cowden	Administration		X
6. Cathryn Wilkinson	Administration	X	
7. Brian Lofman	Administration	X	
8. Jackie Cruz	Administration		X
9. Mostafa Ghous	Administration	X	
10. Delia Edeza	CSEA President	X	
11. Herbert Cortez	CSEA	X	
12. Guy Hanna	CSEA		X
13. Christine Svendsen	HCFA President	X	
14. Daniel Lopez	Faculty	X	
15. Chris Moss	Faculty	X	
16. Miguel-Angel Manrique	Faculty	X	
17. David Beymer	Faculty	X	
18. Nancy Schur-Beymer	Faculty		X
19. Carol Kimbrough	PT Faculty	X	
20. Jane Hernandez	Associated Students	X	
21. Vacant	Associated Students		
22. Vacant	L-39		
23. Vacant	C.S.E.A.		

## GUEST PRESENTER(S)

24. Dr. Matt Trengove	Director of Institutional Research
25. Dr. Peter Gray	Faculty, English

### 1. CALL MEETING TO ORDER

Cheryl called the meeting to order at 3:06 p.m.

## **2. APPROVAL OF AGENDA**

MSC: Beymer/Kimbrough

Approved the meeting agenda as presented.

## **3. APPROVAL OF MINUTES**

MSC: Wilkinson/Kimbrough

Approved the meeting minutes of December 1, 2021 as presented.

## **4. SAFETY COMMITTEE**

Dr. Steve Crow reported that the Safety Committee has not met over two years. In lieu of the Committee, the District formed a return to campus group to focus on the effects of the pandemic. He highlighted the work of the Safety Committee, stated that he would like to convene the Committee, and move forward with member appointments. There was some discussion about whether the approval of the handbook is a two reading item and the Council agreed that the handbook would return in the spring semester for approval consideration. Carol Kimbrough suggested adding the Safety Committee to the College's webpage A-Z index. Dave Beymer suggested faculty representatives from the areas of athletic and nursing/allied health. The handbook will be revised to two include the disciplines. Cheryl asked the members to review the proposed handbook and forward input to Dr. Crow.

## **5. STUDENT SUCCESS PRE/POST PANDEMIC**

Dr. Matt Trengove reported that the IPRE Office reviewed enrollment and success data for the College to determine if the pandemic and/or transition to online courses has had an impact on student success. He acknowledged the Curriculum and Scheduling staff for identifying the actual instructional methods for each course section for the summer 2020, fall 2020 and spring 2021 semesters, which was critical to compiling the data. He summarized the document, Examining In-Course Success by Modality during the Pandemic available on the College Planning Council's webpage, followed by a presentation of the enrollment trends since 2017-18. Overall, the data is positive. There was question about presenting the data to the Governing Board, when presented and who would present. When asked, Dr. Rodriguez stated that the Board is asking for this data, but was uncertain when this would occur.

## **6. GOVERNANCE REDESIGN TASK FORCE – First reading**

Dr. Peter Gray, task force member, returned to the Council to provide an update on revisions to the governance redesign. He provided an overview of their work leading up to their recommendations. He summarized a graphic of the proposed governance structure noting revisions and then summarized the participatory governance charter handbook. He stated the handbook has been revised based on input from the Senate and other groups. He reminded the Council about the purpose of the Governance Coordination Group and spoke about the makeup of the four councils. The recommendation is to appoint six representatives from the Academic Senate, Classified Staff, Management, and Associated Students to each council. He stated that the task force added language to the consensus model to provide a broader understanding of the way in which consensus might work when there is disagreement or when consensus is not reached. He noted that the handbook outlines the purpose and work of each of the councils, also. The Council asked questions and/or made comments about the revisions to the graphic of the governance structure, the consultation council, lack of HCFA representation on councils, and the effectiveness of the virtual meeting format to which Dr. Gray and/or Dr. Lofman responded. This item will

return in the spring for approval consideration.

**7. COVID-19 UPDATE**

Dr. Rodriguez reported that the District has implemented the upload of vaccination records and several records have come in within the last 24 hours. Dr. Rodriguez noted that the District will not deregister students at this time and that the administration has extended the deadline for students to upload their records to January 14, 2022. Students have been notified about the extension.

**8. ADJOURNMENT**

The meeting adjourned at 4:30 p.m.

**NEXT MEETINGS**

- February 2, 2022
- February 16, 2022
- March 2, 2022
- March 16, 2022
- April 6, 2022
- April 20, 2022
- May 4, 2022
- May 18, 2022