



HARTNELL COLLEGE

**College Planning Council  
Minutes**

**March 16, 2022, 3-5 p.m.**

<https://cccconfer.zoom.us/j/92814546379>

**MEMBERS**

**APPROVED 5/18/2022**

Name	Representing	Present	Absent
1. Steve Crow, Co-Chair (non-voting)	Administration	X	
2. Cheryl O'Donnell Co-Chair	Academic Senate	X	
3. Romero Jalomo	Administration	X	
4. Clint Cowden	Administration		X
5. Cathryn Wilkinson	Administration	X	
6. Brian Lofman	Administration		X
7. Jackie Cruz	Administration		X
8. Mostafa Ghous	Administration	X	
9. Shawn Pullum	CSEA President	X	
10. Herbert Cortez	CSEA	X	
11. Delia Edeza	CSEA		X
12. Christine Svendsen	HCFA President		X
13. Daniel Lopez	Faculty	X	
14. Chris Moss	Faculty	X	
15. Miguel-Angel Manrique	Faculty		X
16. David Beymer	Faculty	X	
17. Nancy Schur-Beymer	Faculty	X	
18. Carol Kimbrough	PT Faculty	X	
19. Jane Hernandez	Associated Students	X	
20. Vacant	Associated Students		
21. Vacant	L-39		
22. Vacant	C.S.E.A.		

**GUEST(S)**

23. David Techaira	Chief Business Officer (Interim)
24. Lisa Storm	Academic Senate OER Coordinator
25. Fanny Salgado	CSEA
26. Jessica Green	CSEA

**1. CALL MEETING TO ORDER**

Co-Chair Cheryl O'Donnell called the meeting to order at 3:10 p.m. without quorum. The Council agreed to address information items. At 3:40 p.m., the Council had quorum.

**2. APPROVAL OF AGENDA**

MSC: Kimbrough/Beymer

Approved the meeting agenda.

**3. APPROVAL OF MINUTES**

MSC: Beymer/Kimbrough

Approved the meeting minutes of March 2, 2022 as presented.

**4. SAFETY COMMITTEE HANDBOOK**

MSC: Beymer/Kimbrough

Recommended approval Safety Committee Handbook as revised.

The Council received the proposed Safety Committee Handbook at its meeting of December 15, 2021. The only revision suggested from the December 15, 2021 review was to include language that ensures one faculty from nursing and one faculty from athletics are appointed by the Academic Senate. Herbert Cortez asked if the Safety Committee would be independent to the emergency management team to which Dr. Crow responded, yes.

**5. INJURY AND ILLNESS PREVENTION PLAN**

MSC: Beymer/Kimbrough

Recommended adoption of Injury and Illness Prevention Plan as revised.

The Council received, as a second reading, the revised Injury and Illness Prevention Plan.

Dr. Crow stated that every employee needs to know where the plan is located on the website; this has not been done in the past, but going forward it will. Dr. Crow will now forward the plan to the Governing Board.

**6. GUIDED PATHWAYS SCALE OF ADOPTION (SELF-ASSESSMENT)**

Cheryl O'Donnell projected the Guided Pathways Scale of Adoption report. This is the third report completed by the College. The report is a self-reflection of the Guided Pathways progress made to date. The report is due March 30, 2022 and the Academic Senate will review at its next meeting. Cheryl asked members to forward all observations/concerns to Drs. Hetty Yelland or Brian Lofman. Dr. Romero Jalomo requested a presentation from Drs. Yelland and Lofman on the implementation efforts of College Redesign. He stated a lot of excellent work has been done, but not he is not sure where we are with the implementation efforts. There was discussion about the new position, Student Success Specialist, and when can we expect to recruit because of the role the position would serve in the overall implementation of College Redesign.

## **7. PRESENTATION ON OPEN EDUCATIONAL RESOURCES (OER)/LOW-COST TEXTBOOKS**

Lisa Storm, Academic OER Coordinator, provided an informative overview on Open Educational Resources/Low-cost Textbooks. The presentation focused on the advantages of OER/Low-Cost Textbooks, state and funding regulations and the impact if the District is not compliant, availability of potential grant funding, how OER/low-cost textbooks support equity for students, and the total student savings (\$1.3M). Lisa also shared results from a study conducted by CSU Channel Islands and survey she administered to students and faculty. Lisa suggested improvements, such as creating and posting a video on PAWS about how to search for zero and low-cost sections using advanced search as well as improvements to the textbook ordering process. In closing, she stated that she is developing a web page with affordable textbook options, hands-on help for faculty, and the development of a flex credit class on OER and Equity. The Council engaged in a discussion about the process in which the Bookstore gathers textbook information from faculty and Dr. Crow stated that he would look into the matter and offered to meet with Lisa to discuss further.

## **8. DEBRIEF ON PARTICIPATORY GOVERNANCE REDESIGN**

Cheryl and Dr. Crow wanted to debrief on the proposed participatory governance redesign discussion from the meeting of March 2, 2022. Cheryl stated that a lot of viewpoints and concerns were brought forth, which led to a failed vote. She and Dr. Crow acknowledged the good work of the leadership of the taskforce. Dr. Crow shared that he summarized the discussion from the March 2 meeting and sent to the leadership of the taskforce and exchanged a few emails. He reports that the taskforce has disbanded and that the leadership of the taskforce plan to meet with our new president when he arrives in July. Dr. Crow likes the idea of fewer councils, and felt that minor details need to be worked out in the overall proposal. He is supportive of revising the current structure and will share his input with the new president. Cheryl opened the floor for members to provide their thoughts and comments.

## **9. ADJOURNMENT**

The meeting adjourned at 5:04 p.m.

## **NEXT MEETINGS**

April 6, 2022

April 20, 2022

May 4, 2022