



HARTNELL COLLEGE

Hartnell College Council
September 13, 2024, 1:00-3:00 p.m.
E-112 and Zoom
Minutes

APPROVED 10-23-24

| MEMBERS | Constituent Group | Present | Absent |
|--|--------------------------|----------------|---------------|
| 1. Kelly Locke, Tri-chair | Academic Senate | X | |
| 2. Shawn Pullum, Tri-Chair (Jess Green) | Classified | X | |
| 3. Michael Gutierrez, Tri-Chair | Administration | X | |
| 4. Tony Anderson, Member | Academic Senate | X | |
| 5. Carlos Chavarin, Member | Classified | | X |
| 6. Zoe Cruz Uribe, Member | A.S.H.C. | X | |
| 7. Delia Edeza, Member | Classified | X | |
| 8. Romero Jalomo, Member | Administration | X | |
| 9. Carol Kimbrough, Member | Academic Senate | X | |
| 10. Marissa Avelar, Member | A.S.H.C. | X | |
| 11. Gayle Pitman, Member | Administration | X | |
| 12. Ariana Rodriguez, Member | Classified | X | |
| 13. Nancy Schur-Beymer, Member | H. C. F. A. | | X |
| 14. Lucy Serrano, Member | Classified | X | |
| 15. Lisa Storm, Member | Academic Senate | X | |
| 16. Ram Subramaniam (Marianne Fontes) | Administration | X | |
| 17. Kayla Valentine, Member | Administration | X | |

Guests: Marianne Fontes, Jess Green alternate to Tri-chair Shawn Pullum

CALL TO ORDER/ONE HARTNELL

Chair Kelly Locke called the meeting to order at 1:03 p.m. and Gayle Pitman announced two site visits (Swim Digital and Achieving the Dream Coaches) starting October 15, 2024. Calendar invites have been posted. Also planned is the Capacity Café on the morning of October 15th, as well as a presentation to the Governing Board by the Swim Digital Group that evening.

MINUTES – May 10, 2024

Ram Subramaniam motioned to approve the May 10, 2024 meeting minutes. Gayle Pitman seconded the motion, and the HCC approved the minutes as presented.

FEBRUARY 2025 MEETING DATE

Carol Kimbrough motioned to change the February meeting date from February 14 to February 28, 2025. Gayle Pitman seconded the motion, and the HCC approved the change. Lucy Serrano will update calendar invites and the Council’s webpage. The change was necessary because of a holiday.

CARING CAMPUS COMMITMENTS: Ten-Foot Rule, Nametags, Cross-Department Awareness, Warm Referrals, Welcoming Students

HARTNELL COLLEGE VISION STATEMENT: Hartnell College students will be prepared to contribute as leaders to the intellectual, social, cultural, and economic vitality of our communities and the world.

HARTNELL COLLEGE MISSION STATEMENT: Focusing on the education and workforce development needs of communities in the Salinas Valley, Hartnell College strengthens communities by providing opportunities for students to reach career and/or academic goals (baccalaureate degrees, associate degrees, certificates of achievement, transfer to four-year institutions) in an environment committed to student learning, achievement and success.

STUDENT AFFAIRS SUCCESS COUNCIL (SASC) GOALS

Carol Kimbrough motioned to approve the Student Affairs Success Council goals. Romero Jalomo seconded the motion, and the Council approved the goals.

- Review, update, and recommend administrative procedures that pertain to student affairs and student success.
- Research and promote best practices related to community college student services and support programs.

STAGGERING OF MEMBERSHIP TERMS

The HCC discussed staggering terms, as noted in the Governance Handbook. Staggering membership terms ensure continuity at the beginning of each academic year. The Council agreed that constituent groups would handle it, and Lucy Serrano would let Shawn Pullum know about this decision so that he could work with classified professionals.

MERGING OF ACADEMIC AND STUDENT AFFAIRS SUCCESS COUNCILS

HCC revisited whether to merge the Academic and Student Affairs Success Councils with the same constituent representation as the other councils. The HCC determined last spring that the councils meeting together every other month was ineffective and logistically challenging. The discussion focused on how to move forward because academic and student affairs work in collaboration and need to be informed about what each is doing. The HCC also talked about the work of councils and what is operational versus governance; what should the councils focus on?

No final decision about whether to merge the councils was made.

Ideas

1. Councils meet separately and appoint an academic affairs representative to the Student Affairs Success Council and vice versa; or
2. Councils meet separately and schedule the last 30 minutes of each meeting together.
3. If it is decided to separate the councils, look for a different Friday for one of the councils because, as of now, both are scheduled on the same day and at the same hour.
4. If it is decided to merge both councils, revise the charge and membership.
5. Consider removing Senate matters from the Academic Affairs Success Council's charge and responsibilities.

Next Steps

1. Develop a survey to assess the effectiveness of the overall governance structure.
2. Schedule a Tri-chairs meeting this fall. Lucy will handle it.
3. Define what is operational versus governance. Gayle and Kayla will develop. The document will be provided to Tri-chairs when they meet this fall.

GOVERNANCE HANDBOOK UPDATE

Lucy Serrano provided an update on the Governance Handbook. She highlighted revisions to the handbook and explained that the revisions were because of position title changes within the memberships of councils. Also, she inserted the newly approved Strategic Plan goals, removed language related to the Academic Affairs and Student Affairs Success Councils meeting every other month, and updated the Master Meeting Calendar. The next step includes adding the Student

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Affairs Success Council goals approved earlier in the meeting and the final approval of the handbook, an action under consideration by the HCC at the October meeting.

STRATEGIC PLANNING

Strategic Plan – Gayle Pitman reported on the 2024-27 Strategic Plan and Mission, Vision, and Values Statements. She stated that the Plan components include goals, lagging indicators (from the previous Strategic Plan), strategies and initiatives, and key performance indicators (KPIs). Gayle stated that a fifth goal was added to address community vibrancy. This goal was added after receiving initial feedback. She also noted that the strategies and initiatives focus on work the College is already doing. After a review of the goals, Lisa Storm stated that she would like to see ZTC added as an initiative for Goal 1. Lisa then spoke about changes to Title 5 that will force colleges to embed ZTC into the institution's fabric. Gayle encouraged everyone to review the Plan, and to provide feedback. The Plan will be vetted by constituent groups and the HCC will consider approval at a future meeting.

Mission, Vision, and Values Statements – Gayle shared the draft mission, vision, and values statements. There are four options for the mission statement. The four statements are similar, and the decision to use *strengthen communities* versus *transforms communities* is at the center of discussion. The workgroup continues to receive feedback but is close to finalizing. Surveys were conducted to help identify core values, and five emerged from the results, which are still under review. Gayle shared that she asked the summer Math Academy students the question *if you could imagine the most perfect Hartnell, what would that look like*, and she shared some of the student responses. The draft vision statement under consideration is *One Hartnell*. Gayle encouraged everyone to provide input to her directly, and the statements will return to the HCC.

ACCREDITATION UPDATE

The Accreditation Committee will have its first meeting this academic year on October 7, 2024. The Committee did not meet in September because of a holiday, but team members were assigned homework to complete before the October meeting. Gayle stated that the College will use the fall semester to gather evidence and develop a collection system. A draft report will be written during the spring, and the College will refine the report next year. The report is due to the Commission in August 2026.

ADJOURNMENT

The meeting adjourned at 2:20 p.m.

NEXT MEETING(S)

October 11, 2024

November 8, 2024

December 13, 2024

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