



**Hartnell College Council  
November 8, 2024, 1:00-3:00 p.m.  
E-112 and Zoom  
Minutes**

**APPROVED 12/13/2024**

<b>MEMBERS</b>	<b>Constituent Group</b>	<b>Present</b>	<b>Absent</b>
1. Kelly Locke, Tri-chair	Academic Senate	X	
2. Shawn Pullum, Tri-Chair	Classified		X
3. Michael Gutierrez, Tri-Chair	Administration	X	
4. Tony Anderson, Member	Academic Senate		X
5. Carlos Chavarin, Member	Classified		X
6. Zoe Cruz Uribe, Member	A.S.H.C.	X	
7. Lisa Fischler, Member	Classified		X
8. Romero Jalomo, Member	Administration	X	
9. Carol Kimbrough, Member	Academic Senate	X	
10. Marissa Avelar, Member	A.S.H.C.	X	
11. Gayle Pitman, Member	Administration	X	
12. Ariana Rodriguez, Member	Classified	X	
13. Nancy Schur-Beymer, Member	H. C. F. A.	X	
14. Lucy Serrano, Member	Classified	X	
15. Lisa Storm, Member	Academic Senate		X
16. Ram Subramaniam	Administration		X
17. Kayla Valentine, Member	Administration	X	
<b>Guest:</b> Marianne Fontes, Dean of Academic Affairs			

**CALL TO ORDER/ONE HARTNELL**

Chair Kelly Locke called the meeting to order at 1:08 p.m. without quorum. The Council agreed to move to information items until it met quorum at 1:10 p.m.

Romero Jalomo provided an update on One Hartnell. Three new teams were created (process mapping, technology development, and professional development) to work on activities to complete the work of Achieving the Dream. The teams have started their work, many are involved, and all are working towards the same goal.

**MINUTES – October 11, 2024**

Nancy Schur Beymer motioned to approve the October 11, 2024 meeting minutes. Gayle Pitman seconded the motion, and the motion carried.

**ADMINISTRATOR TRI-CHAIR – EQUITY ASSURANCE COUNCIL**

Lucy Serrano motioned to designate the vice president of institutional equity, effectiveness, and success as the administrator tri-chair for the Equity Assurance Council. Nancy Schur Beymer seconded the motion, and the motion carried.

Currently, the membership structure for the Equity Assurance Council designates the vice president of HR/EEO as the administrator tri-chair. One of the duties of the vice president of institutional

**CARING CAMPUS COMMITMENTS:** Ten-Foot Rule, Nametags, Cross-Department Awareness, Warm Referrals, Welcoming Students

**HARTNELL COLLEGE VISION STATEMENT:** Hartnell College students will be prepared to contribute as leaders to the intellectual, social, cultural, and economic vitality of our communities and the world.

**HARTNELL COLLEGE MISSION STATEMENT:** Focusing on the education and workforce development needs of communities in the Salinas Valley, Hartnell College strengthens communities by providing opportunities for students to reach career and/or academic goals (baccalaureate degrees, associate degrees, certificates of achievement, transfer to four-year institutions) in an environment committed to student learning, achievement and success.

equity, effectiveness, and success is equity. Additionally, the VP of HR/EEO is a co-chair of the Diversity and EEO Advisory Committee. As such, the recommendation came forward to swap the roles of both positions on the Equity Assurance Council.

### **GOVERNANCE HANDBOOK**

Lucy Serrano stated that the governance handbook was shared with the governance council tri-chairs at their November 1<sup>st</sup> meeting. Lucy explained the next step is to incorporate the councils' subcommittees. The plan is to develop a membership page for each of the subcommittees. Lucy will begin to collect the membership information and bring it back to the Council sometime in the spring.

### **OPERATIONAL MEMORANDUM 101**

Carol Kimbrough motioned to approve the revisions to OM 101. Kayla Valentine seconded the motion and the motion carried.

The OM was revisited because many of the commitments outlined in the OM were not sustainable. The revised OM focuses on employee retirements, expressing sympathies, and well-wishes. The activities outlined in the OM is supported through the Hartnell Cares Program.

### **STRATEGIC PLANNING – Vision, Mission, and Values Statements**

While slated as an action item, Gayle Pitman provided an update instead. The statements continue to be vetted across the college, and is scheduled for the next Get Connected session. Gayle reports that the feedback has been good and plans to incorporate some of the feedback. She shared that some of the Cabinet was not as enthusiastic about the mission statement and that she has not heard this feedback from other groups. She will continue to gather input and the workgroup will determine how to move forward; keep what is proposed or change.

### **PANTHER OTTER PATHWAY PROGRAM**

President Gutierrez provided an overview of the Panther Otter Pathway Program. Students in the program will be admitted to Hartnell College and Cal State Monterey Bay simultaneously, allowing them to earn an AA degree from Hartnell, with guaranteed admission to Cal State Monterey Bay. The program is expected to increase graduation rates for participating students. CSUMB has agreed to place a full-time employee at Hartnell to assist with a warm handoff.

### **ADJOURNMENT**

The meeting adjourned at 1:56 p.m.

### **NEXT MEETING(S)**

December 13, 2024