Bachelor's Degree of Respiratory Care Project Update

Katie Holt

IT Project Facilitator

11/8/24

Presentor:

Project Team

Department	Member
Admissions & Records	• Maria Ceja • Rob Sanchez
Business Office	• Paul Luciano • Graciano Mendoza
Counseling	• Carla Johnson
Curriculum & Instruction	• Joy Cowden • Ruby Garcia • Ram Subramaniam
Financial Aid	• Ramon Serrano • Jessica Tovar
Information Technology	• Katie Holt • Min Hu • Chelsy Pham • Shawn Pullum
Institutional Research	• Layheng Ting
Nursing & Health Sciences	• Debra Kaczmar • Heather Rodriguez • Tanya Tavra

Project Timeline

Phase 1

Build and submit curriculum for approval at the Hartnell Curriculum Committee; submit application to the Chancellor's Office for approval.

Approval received September 9, 2024

1

Phase 3

Open applications and begin admitting students

Timeline TBD

3

Phase 2

Complete a comprehensive needs analysis and project plan; work with functional area leads to complete technical set-up tasks.

Milestones Achieved

1. **Program approval by the Chancellor's Office**

2. **Program built in Colleague**

3. **Degree type built in Colleague**

4. **Information for MIS reporting mapped**

Health	% Complete	Tasks	Start Date	End Date
🟡	74%	Bachelor's Degree in Respiratory Care Project Plan	07/01/24	01/07/25
🟢	100%	Program Approval	07/01/24	09/18/24
🔴	95%	Student Finance (payments)	08/28/24	11/05/24
🟢	98%	Curriculum & Instruction	09/19/24	12/12/24
🔴	73%	IT	10/01/24	11/01/24
🔴	15%	Admissions & Records	10/07/24	01/07/25
🔴		Financial Aid	10/07/24	10/25/24
🔵		Student Needs	12/09/24	12/09/24
🟢	25%	Counseling	11/27/24	01/07/25
🟢	50%	Student Success Teams	11/11/24	11/29/24
🟢	100%	Institutional Research	10/22/24	10/29/24
🟢	96%	Nursing & Health Sciences	10/22/24	12/11/24

Milestone Summary

Challenges Faced

Chancellor's Approval

- **Approval from the Chancellor's Office was the first and major dependency**

- **Three revisions of the BS/RC application**
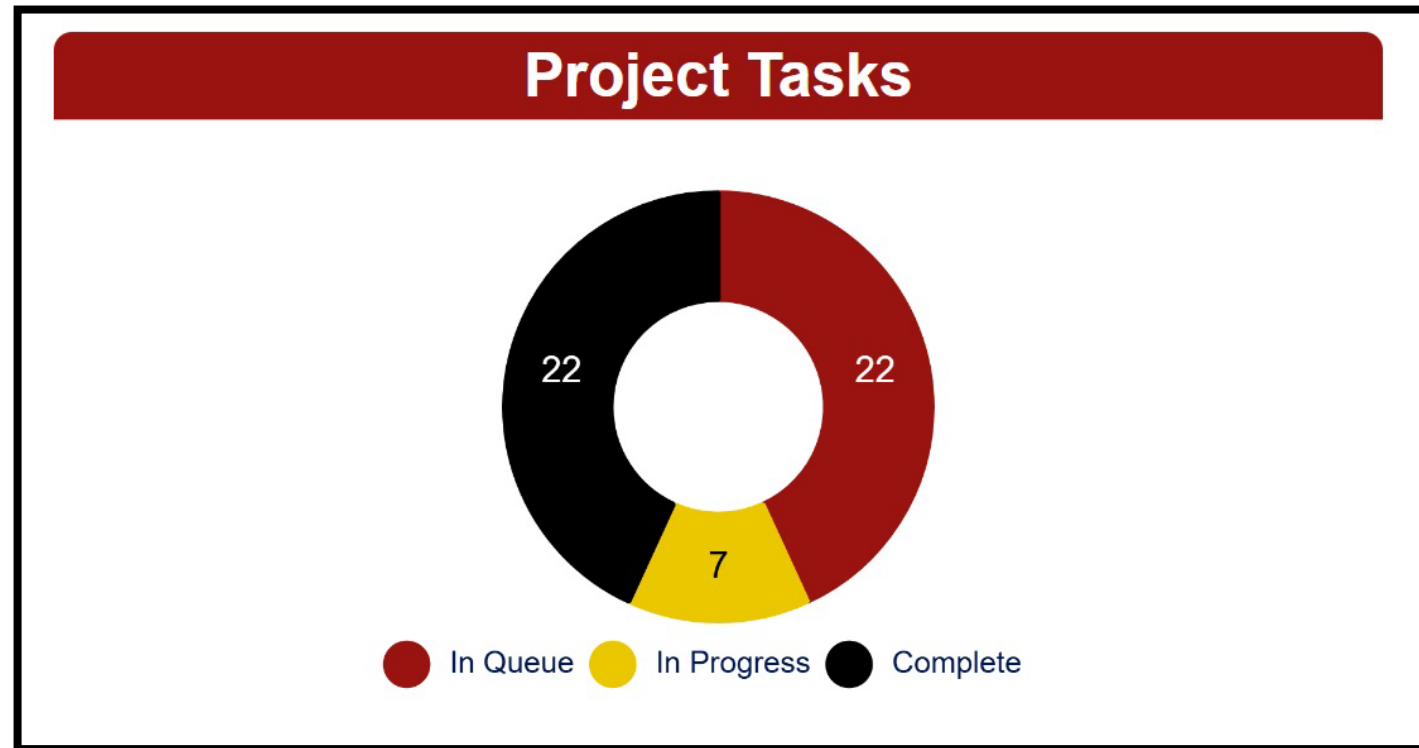
Understanding Technical Requirements

- **First Bachelor's degree being implemented at Hartnell**

- **Collaborative effort across departments to understand business processes and effect on other systems/processes**

- **Research technical capabilities and best practices of systems**

Resource Allocation

- **Collective project including Business Office, Curriculum & Instruction, IT, Admissions & Records, Financial Aid, Counseling, Institutional Research, and Nursing & Health Sciences**

HARTNELLCOLLEGE

Next Steps

⭐ **Finalize billing rules in Colleague**

• **Finalize student identifier in Colleague**

⭐ **Create process for student applications**

• **Create course sections**

⭐ **Financial Aid approval from the Department of Education**

• **Provide training for counselors and evaluators**

• **Open applications for students!**

Project Tasks

22   22

7

● In Queue   ● In Progress   ● Complete

Thank You!

If you would like to see the comprehensive project dashboard for more information, please scan the QR code below: