



# California Community Colleges

## COMMON COURSE NUMBERING COUNCIL Meeting #6, July 25, 2024 Summary Document

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## Key Takeaways | Meeting #6

*This section elevates the ~5 key takeaways from the most recent CCN Council meeting.*

### **1. Faculty Summer Sessions and Curriculum Institute Reflections**

- Faculty summer sessions progressed the 6 Phase I CCN Template drafts.
- Final CCN Templates will be given to the CCCCCO by Aug. 15 for the next steps.
  - i. CCCCCO will review templates and share them with intersegmental partners for continued articulation discussions.
- Curriculum Institute saw high engagement; participants expressed curiosity and desire for alignment and implementation.
- Some anxiety regarding the optional sections of the CCN Templates and loss of articulations, particularly course to course.
  - i. The CCCCCO and the CCN Steering Committee continue conversations with intersegmental partners to work on articulation, particularly GE. Aug. The goal is to secure confirmation of Phase I articulation.

### **2. Communications and Coordination for CCN Month**

- September will be CCN Month, with weekly memos, webinars, and office hours focused on CCN development, technology, funding and planning, and student-facing aspects.
- A save-the-date notice has been sent out, and registration notices will be sent in the coming days.
- The Council, in general, discussed a desire to be more engaged between sessions and encouraged the CCN implementation leadership to step up communications between meetings as needed.

### 3. Next Steps in the CCN Articulation

- Continued efforts to align curriculum across segments and address articulation challenges on all levels.
- Monthly senior system leadership meetings will continue. The goal for August is to secure confirmation on Phase I articulation.

### 4. Technology Implementation and Taxonomy Decisions

- The Workgroup proposed an 11-character taxonomy for CCN endorsement and presented a draft work plan.
- Discussions on taxonomy highlighted the need for clarity and potential impacts on various systems and student understanding.
  - i. Council members had concerns about the “C” indicator, which could confuse students. However, a “C” indicator was ultimately agreed upon.
  - ii. A webinar for students is planned for August to collect feedback, and more student-focused sessions are planned for fall 2024.

### 5. Development Workgroup Phase II Recommendations

- There will be an emphasis on having a clear taxonomy to avoid confusion as templates are released. The taxonomy will be shared as soon as it is finalized.
- Ongoing conversations about course numbering, lab integration, and ensuring the curriculum is student-focused.

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## Monthly Progress Report | July 2024

*This section captures the monthly progress toward the CCN Council’s outcomes.*

1. **Communications:** Ongoing communication through the CCCC on multiple fronts, including monthly intersegmental senior leadership meetings, weekly memos, office hours, and webinars throughout Sept.
2. **Technology Workgroup:** Vendor outreach is currently happening to explore opportunities and limitations related to taxonomy needs. A three-staged implementation plan is in process.
3. **Development Workgroup:** Focus is on Phase I evaluation, the Phase II faculty review session plan with ASCCC, and Phase III course selection.
4. **CCN Phase I Course Templates:** The ASCCC is finalizing the CCN Course Templates, which will be submitted to the CCCC no later than Aug 15., and then shared with the intersegmental partners.

## Immediate Action Items

*This section captures larger monthly action items for the CCN Council.*

### **Faculty Summer Sessions**

- Finalize and distribute draft templates.
- Collect and incorporate feedback from faculty sessions to inform future Phases.

### **CCN Month Webinars & Memos**

- The CCCCCO will send out memos and save the dates for CCN updates, Sept. webinars, and office hours.

### **Technology and Taxonomy Implementation**

- Finalize taxonomy decisions before the August deadline.
- Ensure all relevant systems and stakeholders are aligned with the new taxonomy.

### **Development Workgroup**

- Develop Phase III CCN Course recommendations.
- Evaluation of Phase I to inform Phase II
- Work with ASCCC on the fall Phase II faculty review process.

### **Intersegmental Articulation**

- Continue to address alignment challenges.
- CCCCCO and intersegmental partners to prepare for the August 22 CCN Council meeting with necessary materials and updates.

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## Future Agenda Items

*This section captures agenda items for future CCN Council meetings.*

- Continued topic: UC, CSU, and Independent college and university articulation
- Technology vendors and process
- Strategic communications
  - Website updates and possibilities
  - Student's voice

- Exploration of communication channels beyond emailed memos

## Parking Lot

*This section captures any items that can't be addressed now but need to be documented for future reference.*

- Explore the possibility of standardizing honors courses while allowing for institutional autonomy.
- Continue discussions on the impact of articulation processes and how to streamline them across systems.
- Consider strategies to increase faculty engagement, particularly during off-contract periods.

**NEXT MEETING | August 22, 2024, 9:00 – 11:00 AM PDT**