



HARTNELL COLLEGE

**Academic Affairs Success Council**

**Minutes**

**October 11, 2024, 9am-11am / E-112 & Zoom**

*Approved 11/08/24*

<b>MEMBERS</b>	<b>Constituent Group</b>	<b>Present</b>	<b>Absent</b>
1. Ram Subramaniam, Tri-Chair	Administrator	X	
2. Kelly Locke, Tri-Chair	Academic Senate	X	
3. Vanessa Meldahl, Tri-Chair	Confidential		X
4. Marianne Fontes	Administrator		X
5. Jason Garrett	Administrator		X
6. Ana Gonzalez	Administrator	X	
7. Carla Johnson	Administrator	X	
8. Fatima Barron-Vargas	CSEA	X	
9. Miriam Contreras	Confidential		X
10. Maria De Leon	CSEA		X
11. Jess Green	CSEA	X	
Vacant	Counselor		
Vacant	Meta Major Rep		
12. Sunita Lanka	Meta Major Rep	X	
13. Mohammed Yahdi	Meta Major Rep	X	
14. Alan Barron	ASHC		X
15. Joshua Betts	ASHC		X
16. Omar Campos	ASHC	X	
17. Emily Cruz	ASHC		X

**Guests:** None

**1. Call Meeting to Order**

The meeting was called to order at 9:00am.

**2. Consider Approval of Agenda**

Ms. Johnson motioned to approve the agenda. Mr. Campos seconded the motion. The Council approved the agenda.

**3. Consider Approval of Minutes**

Dr. Lanka motioned to approve the September 13, 2024 minutes. Ms. Gonzalez seconded the motion. The Council approved the minutes.

**4. Second Reading of Faculty Hiring Resolution**

Dr. Locke reminded the council of the purpose for this resolution. Dr. Yahdi inquired if it's possible to push the timeline dates earlier – have the ranked list at the beginning of November. Dr. Subramaniam explained that this may not work with the Full-Time Faculty Hiring Committee's timeline. Discussion ensued regarding the term "equitable" – Dr. Locke

stated that the term is appropriate, as the current method of generating interest for faculty serving during the summer involves texting those members she knows are available.

Ms. Green motioned to approve the Faculty Hiring Resolution. Ms. Gonzalez seconded the motion. The Council voted and the resolution was approved.

#### **5. Summer Classes – Feedback from students**

Dr. Subramaniam reminded everyone that he posed the question about summer offerings to our student members. He shared the feedback provided by Mr. Barron, who gathered feedback from fifty students. Below is a summary of their input:

- *Availability of Fall/Spring Classes: Many students expressed interest in seeing courses typically offered only during the fall and spring terms being made available during the summer. This includes core subjects across various majors.*
- *Specific Course Requests: Students requested that summer offerings include courses in Anthropology, Philosophy, Art, and History. These subjects were highlighted as important areas where students are seeking more options.*
- *King City Campus Availability: Several students mentioned that some of these courses, particularly in the humanities, are not currently offered at the King City campus. They would appreciate more availability in that location to reduce travel and accessibility concerns.*
- *Course Organization: A number of students noted that summer classes are often perceived as less organized compared to fall and spring semesters. They would like to see improved structure and consistency in course delivery.*

Mr. Campos shared that King City Education Center (KCEC) and Soledad Education Center (SEC) students have limited classes, particularly general education classes. He spoke with several students, and they also complained about the lack of science and psychology classes in South County.

Dr. Subramaniam shared that we have discovered we do not have enough staffing for classes in South County. He stated that we need to do a better job of recruiting from the South County neighborhoods. Dr. Locke inquired if we have the ability to look at the student education plans and identify if the students attend only in South County. Dean Johnson stated that it's difficult to determine – she advocated for us to have a consistent class schedule so students will feel confident in registering for classes in South County. Dr. Subramaniam shared that we are working on improving the schedule.

#### **6. Unit Requirement for Summer Student Workers**

Dr. Garrett was unable to attend today's meeting, so we are going to table this agenda item as action for next month. Dr. Subramaniam charged Dr. Garrett with writing a policy, after consulting with HR and Financial Aid, to bring forward to our council at our next meeting.

**7. AB 1111, Common Course Numbering**

Dr. Locke explained that there has been a law passed around same time as AB 928, Student Transfer Achievement. AB 1111 states that California Community Colleges are supposed to change their course numbering, so all colleges have the same numbering. There is a task group currently working on a template for common course numbers – this is Phase I.

Dr. Subramaniam added that the state provided grant funds so we can invest in technology, communication, extra help in Curriculum and Scheduling Office, and stipends for faculty working on this project. This grant is funded for 5 years.

See attached documents posted on council's webpage.

**8. Closing Comments/Adjournment**

The meeting adjourned at 9:57am.

Dr. Locke shared that the BS in Respiratory Care was approved for offering in the 2025-2026 catalog. The link to the approval letter is on today's agenda. Dr. Subramaniam added that we will start to offer classes in Spring 2026.

**NEXT MEETING(S)**

November 8, 2024

December 13, 2024