



HARTNELL COLLEGE

**Academic Affairs Council
Minutes
Wednesday, December 13, 2017, 3-5 PM
E-112**

Approved 02/14/18

MEMBERS

Name	Representing	Present	Absent
1. Dr. Lori Kildal	Administration		X
2. Chris Moss	Academic Senate / Faculty	X	
3. Dr. Kelly Locke	Curriculum Committee Chair/Faculty	X	
4. Antonio Alarcon	Administration	X	
5. Clint Cowden	Administration	X	
6. Ana Gonzalez	Administration	X	
7. Kathy Mendelsohn	Administration	X	
8. Dave Phillips	Administration	X	
9. Terri Pyer	Administration	X	
10. Renee Garcia-Tolson	CSEA	X	
Vacant	L-39		
11. J. Tony Anderson	Full-Time Faculty	X	
12. Bob Maffei	Full-Time Faculty		X
13. Jim Riley	Full-Time Faculty		X
14. Violeta M. Wenger	Full-Time Faculty	X	
15. Jeff McGrath	Part-Time Faculty		X
16. Neyda Cortes	ASHC		X
17. Jesus Hernandez	ASHC		X

CALL TO ORDER & INTRODUCTIONS
Meeting called to order at 3:07 pm.

Chris Moss

ACTION ITEMS

1. Consider Approval of Minutes – November 8, 2017

Chris Moss

Motioned (Anderson), **Seconded** (Locke), unanimously approved.

HARTNELL COLLEGE VISION STATEMENT

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Focusing on the needs of the Salinas Valley, Hartnell College provides educational opportunities for students to reach academic goals in an environment committed to student learning, achievement and success.

INFORMATION/DISCUSSION/PRESENTATIONS

1. Enrollment

Chris Moss

Mr. Moss tabled this discussion for Spring 2018 when Dr. Kildal is available to review.

2. Curriculum

Dr. Kelly Locke

Dr. Locke reported that a few items in CMA are pending. They will have a special meeting to review these items. She plans to have a smoother process in the spring, with faculty attending the Curriculum Committee meetings with their material well prepared.

3. Dual Enrollment/Bridging the Gap

Dr. Romero Jalomo/
Moises Almendariz

Dr. Jalomo and Mr. Almendariz shared the Powerpoint presentation posted on the council's website. We are currently in 5 schools with dual enrollment; we'll be at 6 schools in Spring 2018. Mr. Almendariz stated that Cultivamos was the first project we addressed in the College Readiness Initiatives. He mentioned that there are several project activities that overlap between Cultivamos and Bridging the Gap. Mr. Anderson mentioned that there is also a financial aid need for other students besides Dreamers. This was agreed, but noted that the emphasis is on Dreamers.

For questions or more information, please contact Dr. Jalomo at rjalomo@hartnell.edu or Mr. Almendariz at malmendariz@hartnell.edu.

4. High School Articulation

Debra Kaczmar/
Iris Medina

Dean Kaczmar shared the Powerpoint presentation posted on the council's website, noting that several slides were available thanks to Melissa Casillas at Salinas Union High School District (SUHSD). Dean Kaczmar mentioned that we are concentrating on Career Technical Education (CTE) courses. Ms. Medina reported that she put together two articulation workshops on December 1 and December 8, 2017. The workshops focused on SUHSD, but other counties have contacted Ms. Medina for future workshops.

Dr. Locke inquired about the method of articulating – it sounds like a blend of high school articulation and dual enrollment. Dean Kaczmar explained that the high school articulation is for CTE courses only, so we don't run into the problem about minimum qualifications for high school faculty as noted by Dr. Locke. Dean Mendelsohn was concerned about the follow through with this process since much hard work was put into this project. This was duly noted by Dean Kaczmar and Ms. Medina.

VPIT Phillips suggested that Dean Kaczmar discuss the process with Dean Mary Dominguez in Enrollment Services. It's very important for Admission and Records to be in the loop, so

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they can assist in process. He also asked who approves the articulation agreement. Dean Kaczmar advised this is one of the pieces that they need to review.

Dr. Locke advised that special flags be included so we know when any issues arise. She stated that the Curriculum Committee could be helpful in reviewing. Another idea that could strengthen our process is considering another faculty member to be authorized to approve. Dean Cowden shared that his faculty were very concerned about the process, but they were encouraged after they attended the workshops.

For questions or more information, please contact Dean Kaczmar at dkaczmar@hartnell.edu or Ms. Medina at imedina@hartnell.edu.

OTHER ITEMS/BRIEF ANNOUNCEMENTS

1. None

NEXT MEETING(S)

- Wednesday, January 10, 2018 (no meeting due to winter break)
- Wednesday, February 14, 2018
- Wednesday, March 14, 2018
- Wednesday, April 11, 2018
- Wednesday, May 9, 2018

ADJOURNMENT

Meeting adjourned at 4:24 p.m.]

Chris Moss

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