



HARTNELL COLLEGE

PROFESSIONAL DEVELOPMENT COMMITTEE

Minutes

September 23, 2024, 2-4 pm, D-128

NAME	REPRESENTING	PRESENT	ABSENT
Kayla Valentine	CHRO; co-chair	X	
Janet Flores	Faculty, co-chair	X	
Augustine Nevarez	Administrative	X	
Joy Cowden	Administrative	X	
Guy Hanna	Administrative	X	
Gayle Pitman	Administrative	X	
Sunita Lanka	Faculty		X
John Perez Jr.	Faculty		X
Nancy Wheat	Faculty	X	
Ryan Tran	HR Professional Development		X
Delia Edeza	Classified (CSEA)		X
Fanny Salgado	Classified (CSEA)		X
Katie Holt	Classified (CSEA)		X

Guests: Marianne Fontes

CALL TO ORDER AND INTRODUCTIONS

Meeting called to order at 2:05 PM

ACTION ITEMS

1. Consider Approval of September 23, 2024 Agenda
MSC: Joy Cowden (first), Gayle Pitman (second)

CARING CAMPUS COMMITMENTS: Ten-Foot Rule, Nametags, Cross-Department Awareness, Warm Referrals, Welcoming Students

HARTNELL COLLEGE VISION STATEMENT: Hartnell College students will be prepared to contribute as leaders to the intellectual, social, cultural, and economic vitality of our communities and the world.

HARTNELL COLLEGE MISSION STATEMENT: Focusing on the education and workforce development needs of communities in the Salinas Valley, Hartnell College strengthens communities by providing opportunities for students to reach career and/or academic goals (baccalaureate degrees, associate degrees, certificates of achievement, transfer to four-year institutions) in an environment committed to student learning, achievement and success.



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2. Consider Approval of May 6, 2024 Minutes
MSC: Nancy Wheat (first), Augustine Nevarez (second)

DISCUSSION ITEMS

1. Fall Student Success Conference Survey Results Review

Janet reviewed the survey results and highlighted certain comments.

2. Spring Student Success Conference (Unidos, ONE Hartnell)

January 2025, what do we want to name the Spring Student Success Conference?

a. **Location** - keep it in the Student Center

b. **Guest Speaker**

There is a possible guest speaker related to MILE students.

Marianne presented an author coming to present in November, Hector Tovar (Professor at UC Irvine). He writes about latino american experience, issues, concerns and topics salient to that community. Attended UC Santa Cruz. A book discussion with students over the summer and the students wanted to invite him to visit. He will be here for 1 ½ days doing some activities with the students. Thinking perhaps we could have a panel discussion with the students he'll be working with this fall.

Hector and Marianne are creating the PD and are constructing curriculum and activities for the students. He wanted to figure out the students first and then design the curriculum. The kinds of presentations he does depend on the audience. Much of what he writes is based on his student's stories. Are we structuring activities and assignments to validate their culture and experiences?

As you think about it, maybe it's an option.

Janet thinks it would be nice to get Hector for January or perhaps he can come as an educator in residence. She will circle back on fees and his availability.

Gayle suggested going back to the NCORE speakers and inviting them. Melina Abdulla, co-founder of black lives matter. Janet will reach out to her.

Gayle mentioned the president would like to be involved in the planning on the earlier side not on the later. He would rather have the opportunity to talk with the committee and share his vision and thoughts to align the conference with the

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college efforts. Janet and Kayla will set up a meeting with the President to speak about this.

Janet suggested creating a subcommittee of this committee to make progress on certain things since our committee only meets once a month. She asked for volunteers: Nancy, Gayle, Julie, Kayla and Janet

Gayle spoke on knowing the budget before we make a decision.

3. **ATD Action Plan and Teaching and Learning Seminar**

Janet spoke on the ATD action plan that was developed late last semester. There are two teams that overlap in certain areas. ATD action plan team, most of those members are also taking part in a learning series. Janet shared the action plan and the three main priorities:

Design a Professional Development Plan and Structure that is clear, equitable, inclusive, and effective.

1. Research other institutions that have robust, effective, and inclusive professional development centers/programming.
2. Create, distribute and evaluate a professional development needs assessment
3. Create a HC Professional development structure that is inclusive, equitable, and aligned with our Strategic Plan.

Marianne spoke on the work that the teams are working on. They were assigned 2-3 schools that they are researching to see what those are doing and how we can develop our own structure. 8 virtual sessions, one each month, co-leads meet more often. We have a lot of opportunities to grow, we have a lot of people to learn from. It matches perfectly with action. “How you build capacity and what will be best practices for the plan” going through the ATD toolkit and a lot of reading.

What’s the committee’s role? Perhaps after looking at possible things for us and it goes through here. How to provide the best foundation for us to
It’s a 2-3 year plan so no changes but if there are small things that we can start adopting.

4. **Vision Resource Center**

Provided by the chancellor’s office platform that we have access to which contains a lot of professional development training with different topics. We as a campus haven’t really been using it but it does have a lot of potential. As of last year, the faculty have been

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using it since it's a tracking tool for the professional development activities, if they completed the pd through the vision resource center then it automatically tracks it.

Janet mentioned that at the conference they learned how they can best use the system and be part of our structure by adopting a professional development calendar with pd activities. This will allow us to be much more intentional and be cohesive. We do have an ambassador to help us set it up. We currently do not have a designated person to support this effort, we need to identify who can support this effort, make it sustainable and manage.

Gayle spoke of it being a clearing house of all professional development in the California community system. Liked the idea of having a common calendar. There is a way to get the Keenan safe colleges on the VRC.

5. 4CPD

Janet spoke on the Community College Council for Professional Development and the conference that someone attended every year, 4CPD. No one has gone in 4 years. It's October 9-11, 2024. Guided towards faculty professional development. She asked if anyone was interested in attending the conference, to let us know so we can get their travel planned and processed.

6. PD Opportunities, Innovation Grant & Budget

Innovation Grant: Janet spoke on bringing back the innovation grant for a group of faculty/staff/students. \$3,000/group, 3 times a year.

Educator in Residence

Travel and Conference Grant: It gets a little more complicated when employees want to go to different PD opportunities and in the past they were given \$1,000.

Kayla spoke on knowing the need and how we can help and manage expectations.

Gayle spoke on how to bring all the different funding available and all in one place to see what's available.

ADJOURNMENT

Meeting adjourned at 3:36 PM

NEXT MEETING:

October 28, 2024

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