**Student Success and Equity Committee (formerly Basic Skills Initiative (BSI) Committee)**

**Function**

As a participatory governance committee, the goal of the Student Success and Equity Committee is to research and offer advice and direction to the Academic Senate on matters related to improving equity and student success at Hartnell College. To this end, this committee recommends improvements to student course success, certificate and degree completion, and transfer to four-year institutions, as well as to increase their workplace success.

* Will set annual goals by the final meeting of each academic year..
* Will facilitate improvement of ~~developmental education~~ learning methodologies, strategies and equity awareness among Hartnell ~~developmental education~~ faculty and share implementation with faculty across disciplines ~~who serve and support students who need to improve performance in reading, writing, and math skills in order to reach educational goals~~.
* Will help shape and facilitate improvement of and more equitable student services policies and strategies for students as they enter college, persist from fall to spring, transfer to four-year, placement and completion of math and english, counseling, and follow-up.
* ~~Will help shape and implement improved strategies in instructional pathways identified for entering students: learning communities, such as the Academy for College Excellence (ACE) and Fundamentals Across Careers & Transfer Skills (FACTS), linked courses, accelerated courses, lab courses, and regularly scheduled courses.~~
* Will address student instructional support needed at the college including high impact practices and co-curricular programming designed to support course completion and success. ~~peer tutorial services and Supplemental Instruction (SI), Directed Learning Activities (DLAs), open lab support in reading, writing, and mathematics, and appropriate lab courses.~~
* Will advance recommendations ~~to the made in the Hartnell BSI Blueprint~~ to ensure continued improvement of students’ successful enrollment at Hartnell, retention, transfer to four-year institutions, completion of transfer level math and English, and program completion (certificate, associate degree, and/or CCC bachelor’s degree.
* ~~Will update the required BSI overall long-term goals, develop the annual Action Plan, follow up on the plan’s activities, and prepare mandatory reports.~~
* ~~Will forward recommendations in the~~ *~~Blueprint~~* ~~to campus governance groups and work to ensure their adequate funding.~~
* ~~Will evaluate the strategies implemented in areas of pre-registration-matriculation, instructional pathways, instructional support, student services and follow up, and document their effect on student success.~~
* Will support professional development activities designed to increase student success ~~who need to improve performance levels in reading, writing, and mathematics.~~
* ~~Will annually ensure accountability of all BSI funds.~~

**Outcomes/Products**

* Activities designed to improve equity in enrollment services, instructional pathways, instructional support, student services, and follow-up services.
* Campus-wide professional development activities designed to improve equity in enrollment services, instructional pathways and support, student services, and follow-up services.
* ~~Report for the Academic Senate on proposed BSI Annual Action Plan and Expenditure Plan (prior to submission to the Chancellor’s Office).~~
* ~~Annual BSI Action Plan and Expenditure for the Chancellor’s Office.~~
* Periodic reports for the Academic Senate and one or more governing council (at least once per semester) on activities and their effect on student success and equity.
* ~~End-of-year report on activities and their effect on student success and on expenditures for the Chancellor’s Office.~~

**Membership**

* Dean of Languages, Fine Arts, and Student Support 1
* Academic Senate representative 1
* Staff representative 2
* Student Senate representative 1
* Counseling faculty 2
* Fine Arts faculty 3
* ~~English faculty 1~~
* ~~English as a Second Language faculty 1~~
* ~~Math faculty 1~~
* Behavioral & Social Sciences faculty 1
* STEM faculty 2
* Physical Education faculty 1
* CTE faculty 1
* Library faculty 1
* Tutorial Services Coordinator 1
* At Large 2

Chair: Chair or co-chairs elected by the committee, responsible for planning, facilitating, and web site record keeping for the monthly meetings; reporting out to the Academic Senate and governance councils; and coordinating with the Professional Development Committee chair.

**Meeting Schedule**

This committee will meet twice a month.

**Receives Information and Support from:**

* The committee will receive assessment data from instructional departments, student services units, and administrative units.
* ~~The Resource Allocation Committee (RAC),~~ Program Planning & Assessment (PPA), Technology, governance councils, and grants managers
* Senates (Academic and Student)

**~~Makes Recommendations to:~~**

* ~~Resource Allocation Committee, Enrollment Management Committee, and other shared governance committees~~
* ~~Senates (Academic, Student, and Classified)~~

**Decision Making Protocol**

* Robert’s Rules of Order will be used to make recommendations. Fifty percent of the membership shall constitute a quorum.

**Clerical Support**

* Clerical support will be provided to this committee by the dean’s administrative assistant.
* The institutional research, administrative information systems, the business office, and financial information subcommittee will provide data and information in support of the committee.