



HARTNELL COLLEGE

Citizens' Bond Oversight Committee for Measure T Minutes
July 17, 2024 3:00 PM [APPROVED]
411 Central Avenue, Building E, Room E112, Salinas, CA 93901

MEMBERS

Name	Member Category	Present	Absent
1. Willard Lewallen	College Support Organization Rep		x
2. Lupe Kinnear	Senior Citizens' Organization Rep	x	
3. Colleen Stanley	At-Large	x	
4. VACANT	At Large		
5. Paul Farmer	Business Organization Rep		x
6. Sonia Jaramillo, Chair	Business Organization Rep	x	
7. VACANT	Tax Payer Organization Rep		
8. VACANT	Student representative		

Others

Name	Title or Representing	Present	Absent
Michael Gutierrez	Superintendent/President, Hartnell College	x	
Graciano Mendoza	VP, Administrative Services, Hartnell College		x
Joseph Reyes	Executive Director, Facilities Planning and Construction Management, Hartnell College	x	
David Techaira	Controller HCCD	x	

CALL TO ORDER & INTRODUCTIONS
The meeting called to order at 3:14 PM.

Sonia Jaramillo

ADOPTION OF THE AGENDA
Motion: Colleen Stanley
2nd: Lupe Kinnear
Adopted: Unanimous

Sonia Jaramillo

PUBLIC COMMENTS
No public comments

ACTION ITEMS

1. Consider: Adoption of previous meeting(s) minutes of Oct 18, 2023 & April 19, 2024
Motion: Colleen Stanley
2nd: Lupe Kinnear
Motion Carries

Sonia Jaramillo

INFORMATION/DISCUSSION/PRESENTATIONS

1. President’s Report Michael Gutierrez
 Currently in mid of the summer term. A benchmark has been established which is the numbers seen in the 2017-18 fiscal year. This is a pre-pandemic level that is a goal for community colleges in California to meet. This district is ahead of that benchmark as are 16 other colleges. It is a remarkable feat. The state has budgeted a .5% growth, where the district in 23-24 and 24-25 are seeing a 16% growth.

Current area of concern and what colleges are struggling with is fraudulent student applications. Submitting multiple applications. Occurring worldwide. If the district does not catch up front, then in the end the district has to repay the state for the money received via FTEs.

2. Measure T Project Status Joseph Reyes
 The district has completed Phase I (Bldg. D and E / ADA, Soledad, King City extension, Castroville, new Nursing Building, re-roof of Bldg. C, remodel of building B 2nd floor) and are mid-way through Phase II. Building K renovation has been completed, and are halfway through with Building J (December completion date). The practice field is also on its way to completion which is anticipated mid-September. Remaining project in Phase II is the building of a new CTE wing at Soledad. It is currently in the design phase. Remaining is to put the final phase (III) out to sale which is anticipated to be end of May 2025. Phase III will consist of renovation to the physical education buildings, F, G, and H, and the work on Building N, which has served as our “swing space” building. These projects should see us through 2028-29 fiscal year.

3. Financials David Tachaira
 The Total Measure T Expenditures document was reviewed with the committee members. This document compares the budget to what has actually been expensed for the project accounts in the current fiscal year. Other than one account (Measure T Administration) all were within budget. The reason for the 801000 account being 110% over was due to staff raises that were not known at the time the budget was conceived. A question was asked how does this get resolved, and it was conveyed that the salaries for the Measure T project staff are paid for through the interest earned on the bond funds. Additional monies from that interest are used to cover this overage.

The next document is the Measure T expenditure to date from conception. (This and the document above were figured to May 31, 2024, the last month that has been closed out). To date the bond funds expensed are \$99,900,168.00

Additional documents provided to the committee are the monthly summaries which are also presented to the board of trustees. These documents provide the individual payables per month and a brief recap of project status. No questions were brought forward on these documents

OTHER ITEMS/BRIEF ANNOUNCEMENTS

1. Annual Report Dawn Henry
 A working template for the committee will be provided at the next meeting.
2. A reminder to network for new members. Will need to bring new appointees on board to stagger the terms so that the committee has members to carry it forward to completion.

NEXT MEETING(S)

October 16, 2024 January 15, 2025 April 16, 2025 July 16, 2025

ADJOURNMENT

Meeting was adjourned at 3:55 pm

Sonia Jaramillo

Motion: Collen Stanley **2nd:** Lupe Kinnear **Motion Carries**