

## HARTNELL COMMUNITY COLLEGE DISTRICT

### **BP 2410 Board Policies and Administrative Procedures**

**Reference:** Education Code Section 70902; ACCJC Accreditation Standard 4.4

The Board may adopt such policies as are authorized by law or determined by the Board to be necessary for the efficient operation of the District. Board policies are intended to be statements of intent by the Board on a specific issue within its subject matter jurisdiction.

The policies have been written to be consistent with provisions of law, but do not encompass all laws relating to district activities. All District employees are expected to know of and observe all provisions of law pertinent to their job responsibilities.

Policies of the Board may be adopted, revised, added to or amended at any regular board meeting by a majority vote. Proposed changes or additions shall be introduced not less than one regular meeting prior to the meeting at which action is recommended.

Administrative procedures are to be issued by the Superintendent/President as statements of method to be used in implementing Board Policy. Such administrative procedures shall be consistent with the intent of Board Policy. Administrative procedures may be revised as deemed necessary by the Superintendent/President.

The Superintendent/President shall ensure that all approved board policies and administrative procedures are posted on the college website for access by the governing board, district employees, and the community.

See Administrative Procedure 2410

Replaces BP 1400, BP 1405, BP 1410, BP 1415

Approved by the Board of Trustees: December 10, 2013