

HARTNELL COMMUNITY COLLEGE DISTRICT

AP 5050 Student Success and Support Program (SSSP)

References: Education Code Sections 78210 et seq.; Title 5 Sections 55500 et seq., ACCJC Accreditation Standard 2

The Student Success and Support Program (SSSP) is a comprehensive set of student support services focused on preparing the student for the expectations of post-secondary enrollment and educational goal completion. The student will prepare and identify an educational goal through the District's established (SSSP) programs, policies, and requirements. The student's educational goal is developed in collaboration with an academic counselor through a student educational plan (SEP).

Each student, in entering into an educational plan, will do all of the following:

- complete a college orientation (unless the student meets the District's orientation exemption criteria);
- be assessed to determine appropriate course placement (unless the student meets the District's Assessment exemption criteria);
- identify an education and career goal;
- identify a course of study;
- participate in the development of a student educational plan (unless the student meets the District's Counseling/Educational Plan exemption criteria);
- complete a student educational plan no later than the term after which the student completes 15 semester units of degree applicable credit coursework;
- consistently attend class and complete assigned coursework;
- satisfactorily complete courses and maintain progress toward an educational goal (defined by a grade of C or better or Pass designation for the course);
- participate in programs and services designed to influence course success (follow-up) e.g. Early Support and Tutorial Services.

Student Success and Support Program services include, but are not limited to, all of the following:

- Orientation to college which includes information concerning campus procedures, academic expectations, financial assistance, student academic and career planning, college success strategies, academic programs, and student support services and programs.

Assessment and academic counseling upon enrollment, which shall include, but not be limited to, all of the following:

- Administration of assessment instruments to determine student competency in computational and language skills;

- Academic Counseling to determine appropriate course placement based on assessment test results and other criteria, e.g. high school coursework or coursework taken at another postsecondary institution;
- Assistance to students in the identification of aptitudes, interests and educational objectives, including, but not limited to, associate of arts degrees, transfer for baccalaureate degrees, vocational certificates and licenses; career and personal interests inventory;
- Evaluation of student study and learning skills;
- Referral to specialized support services as needed, including, but not limited to, federal, state, local financial assistance and scholarships; health services; mental health services; campus employment placement services; extended opportunity programs and services; campus child care services programs that teach English as a second language; and student with disability services;
- Academic counseling concerning course selection;
- Follow-up services and required Academic Counseling for all students, who have not declared an educational objective as required, who are on academic probation or who are having difficulties satisfactorily completing coursework towards completion of their educational goal.

The District shall not use any assessment instrument except one specifically authorized by the Board of Governors of the California Community Colleges.

See Board Policy 5050

Approved by Superintendent/President: May 26, 2015