Hartnell College Dual Enrollment College & Career Access Pathways (CCAP) Workshop

Office of College Readiness

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Zoom Instructions

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College & Career Access Pathways (CCAP): Dual Enrollment courses that are decided by the high school district and Hartnell that allows high school students begin on a pathway to college/career.

Non-CCAP: Traditional Concurrent Enrollment allows high school students to enroll in College courses independently.
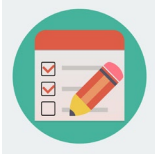
CCAP

- Classes during the school day at your high school

- Restricted enrollment to your high school district

- $0 cost to students (no fees, no textbook costs)

- Support & Guidance with enrollment process

NON-CCAP

- Before or after school typically offered at a Hartnell Campus

- Open enrollment to the public

- Student is responsible for student activity fee, textbook & material costs

- Self-guided enrollment process

(Unit maximum of 11-units Fall/Spring & 6-units Summer, exceptions need to be approved by Dean of Enrollment Services)

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Support with enrollment process
After your (1) admission application, (2) CCAP-Dual Enrollment forms, and (3) placement are process; Hartnell will manually register you in your CCAP classes

Transcript
Hartnell will send one (1) free official transcript to your high school registrar per class.

Services & Resources
Early access to college & services

Textbooks
College textbooks are loaned out to you by your high school

Priority Registration
First-time freshman at Hartnell College
❑ Priority Registration Group#2

Save
Save money & time to earning your college degree/career pathway!

- CCAP courses are academically rigorous

- Students will need to practice self advocacy and time management

- Grades become a part of a student's official permanent college record

- Receiving a grade of "W/D/F/NP/I" in a college class as a high school student may have financial aid implications & can result in academic probation status at the college.

Academic Support
- Counseling Virtual Front Desk
- Link: https://www.hartnell.edu/students/programs/counseling/index.html

  Email: counseling@Hartnell.edu

  Phone: (831) 755-6820
- Tutoring

  Panther Learning Lab webpage

  Tutorial Services Coordinator: PLL@Hartnell.edu

Support Services
- Enrollment Services

  Email: admissions@Hartnell.edu or finaid@Hartnell.edu

  Phone: (831) 755-6771
- Disability Services (DSPS)

  Email: dsps@Hartnell.edu

  Appointments online webpage.

1. **Meet with your high school counselor**

2. **Apply for admission**
    - ❑ Create California Community College (OpenCCC) Account
        - ➤ Login & Submit Hartnell College Application

3. **Course placement tool (Only applicable for English/Math)**
    - ❑ You will need the following information:
        - ➤ High School GPA (range)
        - ➤ High School Math Courses Completed & Grades [If taking a MATH CCAP Class]
        - ➤ PAWS Account Log In information
        - ➤ Intended major (program of study)

4. **CCAP - Enrollment Webform**
    - ❑ Once the previous steps are completed, Office of College Readiness will be emailing you the CCAP – Enrollment Webform to your Hartnell email.
        - ➤ Students will be able to complete webform online through AdobeSign.
        - ➤ The form must have approved courses listed & initial by your high school counselor/designee.

5. **Enrollment**
    - ❑ All CCAP - Courses are restricted enrollment. Office of College Readiness will manually REGISTER/ADD you in the courses approved in the webform.

Office of College Readiness

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