



**HARTNELL COLLEGE**  
**INSTITUTIONAL RESOURCES COUNCIL**  
**NOVEMBER 3, 2023, 9AM - 11 AM**  
**E112 for those on campus**

**Zoom Login**

<https://hartnell-edu.zoom.us/j/83970537054>

Meeting ID: 839 7053 7054

**AGENDA**

ITEM	TYPE	PRESENTED BY	TIME
1. Call Meeting to Order	Procedural	Marlene Hernandez	9:00-9:05
2. Consider Approval of the Agenda	Procedural	Marlene Hernandez	9:05-9:10
3. Consider Approval of Minutes for 10/6/23	Procedural	Marlene Hernandez	9:10-9:15
4. Overview of Fiscal Fundamentals	Informational	Graciano Mendoza	9:15-9:30
5. IRC Handbook a. Handbook template- issued by Lucy b. Next steps for council-Lucy's email	Discussion/Action	Graciano Mendoza	9:30-9:45
6. Review of Sub Committee Survey	Discussion/Action	Graciano Mendoza	9:45-10:00
7. Adjustment to PPA & Resource Request Funding Calendar	Action	Dave Beymer	10:00-10:15
8. Review of Resource Prioritization Rubric	Discussion	Dave Beymer	10:15-10:30
9. Review of Hiring Prioritization Rubrics	Discussion	Dave Beymer	10:30-10:45
10. Closing Comments/Adjournment	Procedural	Dave Beymer	10:45-11:00

**\*Council Tri-Chair Members:**

- Graciano Mendoza, Vice President of Administrative Services
- Dave Beymer, Instructor/Athletic Trainer
- Marlene Hernandez, Program Assistant II

**CARING CAMPUS COMMITMENTS:** Ten-Foot Rule, Nametags, Cross-Department Awareness, Warm Referrals, Welcoming Students  
**HARTNELL COLLEGE VISION STATEMENT:** Hartnell College students will be prepared to contribute as leaders to the intellectual, social, cultural, and economic vitality of our communities and the world.  
**HARTNELL COLLEGE MISSION STATEMENT:** Focusing on the education and workforce development needs of communities in the Salinas Valley, Hartnell College strengthens communities by providing opportunities for students to reach career and/or academic goals (baccalaureate degrees, associate degrees, certificates of achievement, transfer to four-year institutions) in an environment committed to student learning, achievement and success.