



**HARTNELL COLLEGE**

**Academic Affairs Success Council**

**December 8, 2023, 9-11am**

**Via Zoom**

<https://hartnell-edu.zoom.us/j/86271726827>

**AGENDA**

<b>ITEM</b>	<b>TYPE</b>	<b>PRESENTED BY</b>	<b>TIME</b>
1. Call Meeting to Order/Reading of Council Charge	Procedural	Vanessa Meldahl, Tri-Chair	9:00-9:10
2. Consider Approval of Agenda	Procedural	Vanessa Meldahl, Tri-Chair	9:10-9:15
3. Consider Approval of Minutes	Procedural	Vanessa Meldahl, Tri-Chair	9:15-9:20
4. Consider Amendment of Terms of Membership for Classified Staff	Action	Vanessa Meldahl, Tri-Chair	9:20-9:25
5. Consider Approval of Council Tasks	Action	Vanessa Meldahl, Tri-Chair	9:25-9:40
6. Overview of Administrative Procedures (APs) and previous process	Information	Kelly Locke, Tri-Chairs	9:40-9:50
7. SEM Plan (draft)	Information	Dr. Gayle Pitman	9:50-10:05
8. Annual SEAP Report	Information	Jason Garrett	10:05-10:10
9. Activity: Review APs in pairs and share	Discussion	Ram Subramaniam, Tri-Chair	10:10-10:45
10. Closing Comments/Adjournment	Procedural	Vanessa Meldahl, Tri-Chair	10:45-11:00

Future considerations:

- Update on BA status
- Administrative Procedures (AP 4020, 4022, 4025, 4031, 4100, 4105, 4220, 4222, 4240, 4250, 4255, 4260)

**CARING CAMPUS COMMITMENTS:** Ten-Foot Rule, Nametags, Cross-Department Awareness, Warm Referrals, Welcoming Students  
**HARTNELL COLLEGE VISION STATEMENT:** Hartnell College students will be prepared to contribute as leaders to the intellectual, social, cultural, and economic vitality of our communities and the world.  
**HARTNELL COLLEGE MISSION STATEMENT:** Focusing on the education and workforce development needs of communities in the Salinas Valley, Hartnell College strengthens communities by providing opportunities for students to reach career and/or academic goals (baccalaureate degrees, associate degrees, certificates of achievement, transfer to four-year institutions) in an environment committed to student learning, achievement and success.