



# Academic Senate Minutes

03/12/2019

3:00-5:00 PM

Faculty Resource Center Training Room, A-116

| NAME               | POSITION              | PRESENT | ABSENT |
|--------------------|-----------------------|---------|--------|
| Lisa Storm         | President             | X       |        |
| Cheryl O'Donnell   | First Vice President  | X       |        |
| Melissa Hornstein  | Second Vice President | X       |        |
| Nancy Shur-Beymer  | Secretary             | X       |        |
| Tony Anderson      | Member at Large       | X       |        |
| Andrew Soto        | Senator               | X       |        |
| Ashley Gabriel     | Senator               | X       |        |
| Liz Estrella       | Senator               |         | X      |
| Jennifer Moorhouse | Senator               | X       |        |
| Cynthia Ainsworth  | Senator               | X       |        |
| Carol King         | Senator               | X       |        |
| Valerie Maturino   | Senator               | X       |        |
| Jason Hough        | Senator               | X       |        |
| Emily Gutierrez    | Senator               |         | X      |
| Elizabeth Cabiles  | Senator               | X       |        |
| Isabel Ferraris    | Senator               |         | X      |
| Carol Kimbrough    | Senator               | X       |        |
| Christine Svendsen | Ex-officio            |         | X      |
| Kelly Locke        | Guest                 | X       |        |
| Brian Lofman       | Guest                 | X       |        |
| Layheng Ting       | Guest                 | X       |        |

## 1) Call to Order and Welcome

Meeting was called to order at 3:04 PM

## 2) Public Comments: ten minutes (3-minute maximum per person) are set aside to receive comments on agenda items or items not on the agenda but within the authority (10+1) of the Senate.

## 3) Action Items

### a) Adopt Agenda

Lisa Storm

1<sup>st</sup> Nancy Schur-Beymer, 2<sup>nd</sup> Melissa Hornstein. Unanimous.

### b) Institution Set Standards (Information Item)

Brian Lofman/Layheng Ting

Dr. Lofman and Dr. Ting presented the assessment of student performance against Institution-Set Standards (ISS). The assessment shows that for the most recent four years, Hartnell has consistently met or exceeded the ISS set for almost all metrics. For one academic program (Computer Science and Information Systems—Digital and Web Design) that did not have graduates or leavers over the past 3 years, action was taken to revise the program and the program name was changed. The list of Strategic Plan metrics in comparison with ACCJC metrics was also provided to the senate members during the presentation.

They continued by presenting the proposed draft data modeling for all the metrics that are required by the ACCJC to set ISS. The modeling projected the proposed targets for the next 5 years from 2019-2018 to 2023-2024. Based on the new Institutional Effectiveness framework, the proposed targets are set at three levels of targeted outcomes: minimum expectation (ME), attainable goal (AT), and aspirational goal (AS). With input from different stakeholders, the projection into the future years is made from the average of the three years of most recently available data with certain percent increase to that average to come up with the AT for the projected year, and certain percent increase or decrease is applied to obtain AS and ME for that year. Dr. Lofman and Dr. Ting made clear that the proposed data modeling was just a starting point for a more robust discussion within each program to set its own targets.

Nancy Schur Beymer stated that nursing department faculty has already set minimum standards and attainable standards for licensing rates that meet their Boards of nursing and Accreditation Commission of Education in Nursing (ACEN) requirements. ACEN sets the minimum standard at 80%. Nursing faculty have chosen and reported "above the national mean" as our Attainable goal for licensing exam pass rates. One hundred percent is fine for the Aspirational goal. She requested that the numbers already chosen by nursing discipline faculty be used to replace those Institutional Set Standards. Yet, was not provided assurance they would be adjusted. The conflict of having multiple standards for reporting and the risk for greater attrition when setting an attainable pass rate goal at 100% was described.

**c) Approval of Minutes**

**Lisa Storm**

1<sup>st</sup> Carol King, 2<sup>nd</sup> Valerie Maturino. Unanimous.

**d) Committee Appointments**

**Lisa Storm**

**Business Hiring Committee**

1<sup>st</sup> Nancy Schur-Beymer 2<sup>nd</sup> Maturino. Unanimous. **Cheryl O'Donnell, and Carol Hobson** (in-discipline faculty) to the Business Hiring Committee.

1<sup>st</sup> Hornstein, 2<sup>nd</sup> Schur-Beymer. Unanimous. **Pete Escoto** for Business Hiring Committee.

**Biology Hiring Committee**

1<sup>st</sup> King, 2<sup>nd</sup> Schur-Beymer. Unanimous. **Alex Edens, Jeff Hughey, and Janeen Whitmore** (in-discipline faculty).

Vote to approve **Christopher Zepeda** as a fourth person to add ethnic diversity. Unanimous.

**Agriculture Hiring Committee**

1<sup>st</sup> Shur-Beymer, 2<sup>nd</sup> Ainsworth. Unanimous. **Al Graham, and Steven Traino** (in-discipline faculty).

1<sup>st</sup> Jason Hough, 2<sup>nd</sup> Carol Kimbrough. Unanimous. **Violeta Wenger**.

**e) AB 705 Philosophy Statement****Kelly Locke**

1<sup>st</sup> Jason 2<sup>nd</sup> Maturino. Unanimous.

Locke updated the senate on the communications group that will meet soon about where the AB 705 Philosophy Statement will be placed. It has been determined that the statement will be placed in the catalog, on the website, and in the schedule.

Language will also be developed and sent to faculty so they can place it on their syllabi. The goal is for the students to get the message from many different places so they know that they have the ability to choose the level of classes they want to take.

**f) Academic Senate PPA****Nancy Schur-Beymer**

1<sup>st</sup> Hough, 2<sup>nd</sup> Kimbrough. Unanimous.

Senate voted to approve the Academic Senate PPA.

**4) Discussion and Information Items****a) Student Cheating****Melissa Hornstein**

Nothing new to report will form a workgroup with Mary Dominguez and Dr. Jalomo.

**b) Textbook Ordering****Lisa Storm**

Storm and Dr. Lolland had a meeting regarding textbook ordering and improving its efficiency. Storm brought up the idea of using the most recent order (fall, spring, and summer) and only make changes if a textbook changed. Discussion occurred with the group regarding academic freedom and the frequency in which a textbook is changed. It was decided to bring to the next meeting for ideas on how to streamline the textbook ordering process to benefit the student.

**c) Accreditation Follow Up****Cheryl O'Donnell**

Storm commented on the recent accreditation visit and expressed her concern in regards to the possible recommendation we would have received if it had not been for Jason Hough putting a timeline storyboard together for the accreditation team to fully comprehend the work that is being done.

Moving forward it will be recommended that the writing teams have key people within their expertise.

**d) Class Caps Research****Tony Anderson**

It was presented to the senate that the class caps that we have right now are from their original setting in 1988, an update needs to be done to the class caps. Volunteers are needed to do research on class caps, Hough will send out a tool that considers the discipline and other considerations to reach the appropriate class cap.

e) Ethics Council Update Lisa Storm  
Storm updated the senate on the progress with the workgroup that is looking at AP 3050 and making modifications. Consequences are yet to be determined and a member of the council has been lost so it may take longer than anticipated.

f) Compressed Calendar Update Lisa Storm  
Hough gave an update on the compressed calendar.

- April 13 – 20, 2019 display available for viewing in A-105 for faculty to come in and give input.
- April 23 – May 4, 2019 – Faculty that are part of the compressed calendar committee will attend division meetings to present to faculty.

Without a doubt, the change in calendar will be a cultural shift for our community, for some of faculty it is going to be a big shift. It is the commitment of the college to bring in other faculty to help (peer mentorship) with training and resources, to prepare for roll out in fall 2020.

g) Umoja Tony Anderson  
Presenter Tony Anderson was not available.

#### 5) President's Report

Storm congratulated Jennifer Moorhouse, Andrew Soto, Cynthia Ainsworth, Ashley Gabriel and Valerie Maturino for moving over on the tenure schedule.

She also reminded the senate on the resolutions that have been posted for Plenary on the Canvas shell and asked the senate to take a look at them and send their votes.

#### 6) Announcements (Senators): Updates on Standing Committees/Governance Councils/Task Forces/ASCCC Events.

#### 7) Adjournment-President Storm adjourned the meeting at 5:01 p.m.