



# Academic Senate Minutes

10/27/20

3:00-5:00 PM

Faculty Resource Center Training Room, Via Zoom

NAME	POSITION	PRESENT	ABSENT
Cheryl O'Donnell	President	X	
Jason Hough	First Vice President	X	
Andrew Soto	Second Vice President	X	
Cynthia Ainsworth	Secretary	X	
Jennifer Moorhouse	Member at Large	X	
Heather Rodriguez	Senator	X	
Kelly Locke	Senator	X	
Carol Kimbrough	Senator		X
Valerie Maturino	Senator	X	
Nancy Shur-Beymer	Senator	X	
Carol King	Senator	X	
Lesha Rodriguez	Senator	X	
Marnie Glazier	Senator	X	
Laura Fatuzzo	Senator	X	
Ashley Gabriel	Senator	X	
Peter Calvert	Senator	X	
Mark Dehart	Senator	X	
Tanya Ho	Senator		X
Christine Svendsen	Ex-Oficio		X
Lisa Storm	Past President	X	

- 1) **Call to Order and Welcome** Meeting called to order at 3:02 PM
- 2) **Public Comments: ten minutes (3-minute maximum per person) are set aside to receive comments on agenda items or items not on the agenda but within the authority (10+1) of the Senate.**
- 3) **Action Items**
  - a) **Adopt Agenda for October 27, 2020** **Cheryl O'Donnell**  
 Motion made by Hough seconded by Storm motion to modify agenda.
  - b) **Consider Approval of Minutes: October 13, 2020** **Cheryl O'Donnell**  
 MSC: Hough/Soto minutes approved as presented.
  - c) **AP 4235 Credit for Prior Learning**  
 MSC: Hough/Storm – item tabled for next meeting.  
  
 Academic Senate reviewed AP 4235 (Credit for Prior Learning) after discussion and several questions presented, the senate agreed it would be best to table the item for the next meeting. Meanwhile, Cheryl will create a google doc where members can post their questions and hope to have answers at the next meeting.

#### 4) Information Items

##### a) Core Competence Value Rubrics

Guy Hanna, Cheryl O'Donnell

Guy Hanna, O&A Specialist and Cheryl O'Donnell, O&A Committee Chair presented Hartnell's Core Competency Assessment: An enhanced Approach (Adding VALUE!)

This presentation highlighted the work of the faculty members from the O&A committee on General Education assessment for the college.

The college has six defined core competencies and it is the charge of the committee to conduct assessment. This is a list of those core competencies':

- **Global Engagement** - Students will demonstrate global citizenship via knowledge of and interaction with civic participation, diverse cultures and people, and social justice advocacy.
- **Personal Growth** - Students will demonstrate ethical decision making, goal setting, and positive lifestyle choices.
- **Aesthetic Analysis and Application** - Students will analyze, conceptualize, evaluate, and/or synthesize creative and artistic expression as applied via contexts such as cultures and disciplines.
- **Communication** - Students will effectively communicate to varied audiences via spoken, written, visual and other forms of communication.
- **Information Competency** - Students will define information needs, utilizing appropriate technology and resources to access information efficiently and effectively, evaluate information critically, and use information ethically.
- **Inquiry and Reason** - Students will use analytical, creative, and critical thinking to evaluate ideas, predict outcomes and form conclusions and solutions.

This discussion went over the timeline, research, actions and recommendations for implementation from the Committee for the new Assessment Plan for 2020-2023 as it relates to core competency assessment.

After a multiple year project, the committee was adapted and customized the Association of American Colleges and Universities' VALUE Rubrics into six rubrics that will be used to help directly assess General Education student learning. This work involved multiple committees and faculty from a wide variety of disciplines in its development. These rubrics will be shared with all faculty at Student Success Day coming in the Spring semester.

##### b) College Redesign Activities Update

Carla Johnson

Carla Johnson gave an update on College Redesign. Academic Senate presented concern on being prescriptive and select one course or allow for options. Carla mentioned each discipline will discuss this with their co-leads and come up with what is best for that area map to best help students.

A second concern that was addressed was whose responsibility for the data upload and updating on the mapping tool website. This concern has been expressed to the administration; however, no clear answer has been given.

A list of additional questions/concerns will be sent to Carla; she will work on another presentation to the senate.

**c) Presentation on Data Metrics for 4021**

**Matt Trengove, Dave Beymer**

Matt covered the metrics for annual program review, which will be integrated into the 2020-21AY PPA. The primary purpose of this tool is to create a standardized set of metrics for academic programs.

- Indicator 1a & 1b: are not part of the PPA process
- Indicator 2a is the average FTES/FTEF Ratio of Major Required Courses over the last 3 academic years
- Indicator 2b is the average class size in the Major Required Courses for a given academic program over the last 3 academic years
- Indicator 3a is the year to year persistence in academic programs, without considering enrollment, students who complete a program are considered persisting
- Indicator 3b is the year to year persistence in academic programs, who were also enrolled in that period, students who complete a program are considered persisting
- Indicator 4a is the average number of certificates/associates produced over the past three academic years
- Indicator 4b is the median time to completion for graduates (associates degree) over the past three academic years
- Indicator 4c is the median units earned by graduates (associates degree) over the past three academic years

**d) Advisory Group for Board Communication**

**Steve Ettinger, Cheryl O'Donnell**

Steve shared with senate conversations with Trustee Aurelio Salazar about the issue of more positive communication. One suggestion is for an advisory committee that could meet with members of the board to bring concerns to the campus. The meetings would be open to the public with a goal to lessen some of the acrimony.

Cheryl, referred to a resolution on transparency with communication with the board, (passed fall 2018), as good rationale to start something like this. A suggestion was made for the Board to hold office hours. A question was brought up if the board was open to this idea and would it need to be codified into their bylaws. Steve was open to any other suggestions. He indicated that this is something we need to institutionalize regardless of who is in the seat.

Senate agreed that this is a good idea to discuss at steering and report to Steve any progress made.

**e) AP 3050 and AP 4021 Updates**

**Lisa Storm**

**f) Invoking the Modified DE Addenda**

**Kelly Locke**

Kelly submitted a recommendation to academic senate: Invoking Modified DE Addenda

1. The curriculum committee recommends the following procedure for invoking the authority to use the modified DE addenda.

The modified DE Addendum was created for emergency purposes only. The ability of the college to offer a DE or hybrid course using this addendum will be invoked by mutual agreement of the Academic Senate and the district governing board, or such representatives as it may designate. The addenda may be invoked individually or as a group as circumstances warrant.

This document has been passed by curriculum committee and it recommends the senate adopt the procedure for emergency purposes. The idea is that the senate in conjunction with the president will come to mutual agreement that such emergency exists and the Modified DE addendum will be invoked.

The senate can't just decide or the district – it needs to be a mutual agreement of the two groups.

This item will be brought back at the next meeting for approval.

**5) President's Report**

**6) Announcements (Senators): Updates on Standing Committees/Governance Councils/Task Forces/ASCCC Events.**

Join phone banking for this election – Jason will send out an email to notify.

**7) Adjournment-President O'Donnell adjourned the meeting at 5:03p.m. MSC: Hough/Storm**