Academic Senate Minutes

09/24/2019

3:00-5:00 PM

Faculty Resource Center Training Room, A-116

NAME	POSITION	PRESENT	ABSENT
Lisa Storm	President	X	
Cheryl O'Donnell	First Vice President	X	
Melissa Hornstein	Second Vice President		X
Nancy Shur-Beymer	Secretary	X	
Andrew Soto	Senator	X	
Ashley Gabriel	Senator	X	
Heather Rodriguez	Senator	X	
Jennifer Moorhouse	Senator		X
Cynthia Ainsworth	Senator	X	
Carol King	Senator	X	
Valerie Maturino	Senator	X	
Jason Hough	Senator	X	
Emily Gutierrez	Senator	X	
Elizabeth Cabiles	Senator		X
Isabel Ferraris	Senator		X
Carol Kimbrough	Senator	X	
Christine Svendsen	Ex-oficio		
Matt Trengrove	Guest	X	
Kelly Locke	Guest	X	
Ron Waddy	Guest	X	

1) Call to Order and Welcome

Meeting was called to order at 3:03 PM

2) Public Comments: ten minutes (3-minute maximum per person) are set aside to receive comments on agenda items or items not on the agenda but within the authority (10+1) of the Senate.

3) Action Items

a) Adopt Agenda **Lisa Storm**

MSC: (Hough/Kimbrough) to adopt agenda for September 24, 2019 to include the worksite observation.

b) Consider Approval of Minutes: September 10, 2019 meeting **Lisa Storm**

MSC: (Kimbrough/O'Donnell) to approve September 10, 2019 minutes.

c) Committee and Council Appointments **Lisa Storm**

MSC: (Hough/Ainsworth) to approve council appointments as proposed.

MSC: (Hough/Gutierrez) to approve Elizabeth Cabiles as replacement on Steering Committee for Tony Anderson.

d) Confirmation of Peer Evaluators **Lisa Storm**

MSC: (Kimbrough/Rodriguez) to approve peer evaluators as proposed.

e) 5-Year Goal Setting for ISS Standards **Matt Trengrove**

MSC: (Kimbrough/Ainsworth) to approve 5-Year Goal Setting for ISS Standards as proposed.

Matt reminded the senate of the standards that the institution has chosen to use based on program data for CTE programs. Attainable targets have been established based on the average. A presentation was given to the senate in the spring and all changes that were discussed have been made.

f) Approval of BP/AP's **Lisa Storm**

MSC (Hough/Ainsworth) to approve BPs as a group, and AP's individually.

BP 7130
BP 7210
BP 5530
BP 7120
BP 7362

AP 7212 – MSC: Shur-Beymer/Hough to approve
AP 7215 – MSC: Hough/Kimbrough to approve
AP 5530 – MSC: Kimbrough/Maturino to approve
AP 3435 – MSC: Schur-Beymer/Kimbrough to approve
AP 7362 – (Hough/King) to not approve based on harmful ambiguous language.

g) Worksite Observation Forms **Cheryl O'Donnell**

MSC: (Hough/Rodriguez) to approve all the forms as presented.

Cheryl presented the six worksite observation forms with revisions. The forms mirror the fields of the current documents that are in the contract, the language is all the same its only now in a fillable word document vs. a pdf form. The intent is to move away from binders, have consistency in the all forms and to go paperless. Once approved, HR will forward forms to staff/managers and upload to the website.

4) Discussion and Information Items

a) Meta-Majors **Valerie Maturino/Cynthia Ainsworth**

Cynthia and Valerie gave an overview of the draft meta-major key elements. The team met with the RP Group provided data and met with the group which resulted in the development of logical meta-majors. The five principals are: clarity, mobility, exposure, student input, and future success. The meta-majors group is currently taking the comments and feedback and will come up with a second draft that will be presented for additional feedback. The team is presenting to every council and group where changes have already been identified. A second draft is expected to be available by, October 25, 2019 which will also include student input. An open house for faculty/staff will take place in November 2019 where additional feedback will be requested and further revisions will be done at that time.

A student survey will be sent out within the next week and faculty/staff is encouraged to send their feedback to Valerie and Cynthia through email within the next week.

b) Student Cheating Survey **Ron Waddy**

Ron gave an overview on the survey that was conducted with faculty on cheating. It was suggested that the instructors handle cheating discipline in their classrooms and report to Augustine at the same time. Administration will not become aware of the severity unless we report all incidents; each incident will go on a list for tracking purposes.

c) AB 705 Update **Kelly Locke**

Kelly presented an update on the presentation that was given at convocation with new information on placement for English as a Second Language. A tool has been developed and beginning spring 2019, students will be able to self-identify themselves if needing ESL courses. This tool will allow students to take advantage of the new policy and increase the number of ESL students completing transfer-level English within three years. Additionally, all 7 unit courses will be changing to 6 units and undocumented students will be able to take courses as CA residents. This tool will also provide a clear message about ESL pathway to transfer level English and noncredit infrastructure to support enrollment of noncredit ESL students. These changes will result in faculty having more novice students in all classes, unfamiliarity with college systems and accessing support. It will also dramatically increase demand for academic support services; as well as, counseling and student services providing earlier intervention at the high school and keeping the students better informed on major selection. We remain positive that students will succeed as long as we provide them with the support that they need.

5) President's Report

6) Announcements (Senators): Updates on Standing Committees/Governance Councils/Task Forces/ASCCC Events.

7) Adjournment-President Storm adjourned the meeting at 5:13 p.m.